



OPERATIONAL BLUEPRINT FOR SCHOOL REENTRY 2020-21

Updated 10/30/2020

Under ODE's **Ready Schools, Safe Learners** guidance, each school¹ has been directed to submit a plan to the district² in order to provide on-site and/or hybrid instruction. Districts must submit each school's plan to the local school board and make the plans available to the public. This form is to be used to document a district's, school's or program's plan to ensure students can return for the 2020-21 school year, in some form, in accordance with Executive Order 20-25(10). Schools must use the [Ready Schools, Safe Learners guidance](#) document as they complete their Operational Blueprint for Reentry. ODE recommends plan development be inclusive of, but not limited to, school-based administrators, teachers and school staff, health and nursing staff, association leadership, nutrition services, transportation services, tribal consultation,³ parents and others for purposes of providing expertise, developing broad understanding of the health protocols and carrying out plan implementation.

1. Please fill out information:

SCHOOL/DISTRICT/PROGRAM INFORMATION	
Name of School, District or Program	Armadillo Technical Institute (ATI)
Key Contact Person for this Plan	Summer Brandon
Phone Number of this Person	541-535-3287
Email Address of this Person	Summer.brandon@armadillotech.org
Sectors and position titles of those who informed the plan	Executive Director, Board of Directors, Teachers, Students, Families, Community Partners
Local public health office(s) or officers(s)	Bonnie Simpson Jackson County Health & Human Services 541-774-8200 simpsobl@jacksoncounty.org
Name of person Designated to Establish, Implement and Enforce Physical Distancing Requirements	Summer Brandon Jennifer Schnell
Intended Effective Dates for this Plan	Nov 27 , 2020
ESD Region	SOESD

2. Please list efforts you have made to engage your community (public health information sharing, taking feedback on planning, etc.) in preparing for school in 2020-21. Include information on engagement with communities often underserved and marginalized and those communities disproportionately impacted by COVID-19.

¹ For the purposes of this guidance: "school" refers to all public schools, including public charter schools, public virtual charter schools, alternative education programs, private schools and the Oregon School for the Deaf. For ease of readability, "school" will be used inclusively to reference all of these settings.

² For the purposes of this guidance: "district" refers to a school district, education service district, public charter school sponsoring district, virtual public charter school sponsoring district, state sponsored public charter school, alternative education programs, private schools, and the Oregon School for the Deaf.

³ Tribal Consultation is a separate process from stakeholder engagement; consultation recognizes and affirms tribal rights of self-government and tribal sovereignty, and mandates state government to work with American Indian nations on a [government-to-government](#) basis.

- 1) Publicly accessible survey offered through a letter home to all families and our website to ask for planning input. Open June 18- July 17.
- 2) Staff input meeting June 17, attended by 71% of staff. Additional input collected through individual conversations and follow up staff meeting Aug 4, 2020 attended by all staff.
- 3) Student listening session held June 11 via Google Hangout.
- 4) FAQ document posted on our website and publicized through social media, which includes up to date information about planning and a contact for suggestions, questions and concerns for ongoing engagement.
- 5) Individual calls to all students to get their input on scheduling related to a hybrid model.
- 6) Individual conferences with a team leader in October during which families could provide personalized feedback about how the CDL/LIPI structure was working for them.
- 7) Survey sent directly to each family near the end of Term1 to collect student and family feedback on the model for Term 2.

3. Indicate which instructional model will be used.

Select One:

- On-Site Learning
 Hybrid Learning
 Comprehensive Distance Learning
WITH FIRE EXEMPTION

4. If you selected Comprehensive Distance Learning, you only have to fill out the green portion of the Operational Blueprint for Reentry (i.e., page 2 in the initial template).
5. If you selected On-Site Learning or Hybrid Learning, you have to fill out the blue portion of the Operational Blueprint for Reentry (i.e., pages 3-19 in the initial template) and [submit online](https://app.smartsheet.com/b/form/a4dedb5185d94966b1dffc75e4874c8a). (<https://app.smartsheet.com/b/form/a4dedb5185d94966b1dffc75e4874c8a>) by August 17, 2020 or prior to the beginning of the 2020-21 school year.

* **Note:** Private schools are required to comply with only sections 1-3 of the *Ready Schools, Safe Learners* guidance.

REQUIREMENTS FOR COMPREHENSIVE DISTANCE LEARNING OPERATIONAL BLUEPRINT

This section must be completed by any school that is seeking to provide instruction through Comprehensive Distance Learning. For Private Schools, completing this section is optional (not required). Schools providing On-Site or Hybrid Instructional Models do not need to complete this section.

Describe why you are selecting Comprehensive Distance Learning as the school's Instructional Model for the effective dates of this plan.

We are opting to put a plan in place for Comprehensive Distance Learning (CDL) in response to the Community COVID-19 Metrics released by Governor Kate Brown's office on October 28, 2020. AT this time under a fire impact exemption we intend to operate a hybrid model that brings small numbers of selective students to campus as needed for full days of support, but based on the metrics guidance we anticipate needing to use a CDL model periodically, and in an ongoing manner in order to support students who have a medical need for CDL. In our student and family interviews we heard some interest in this model from a small proportion of our community. We also recognize that we have a small staff team and in the event that more than one teacher becomes exposed or tests positive to COVID-19 we will need to default to a CDL model in order to support learning for all students for the duration of their recovery. A CDL model would allow staff to continue working or participate in facilitating learning more quickly if their symptoms are not severe or they are asymptomatic.

In completing this portion of the Blueprint you are attesting that you have reviewed the Comprehensive Distance Learning Guidance. [Here is a link to the overview of CDL Requirements.](#) Please name any requirements you need ODE to review for any possible flexibility or waiver.

We will not need a waiver for any portion of the CDL Requirements that we know of currently.

Describe the school's plan, including the anticipated timeline, for returning to Hybrid Learning or On-Site Learning consistent with the *Ready Schools, Safe Learners* guidance.

At this time we intend to operate a Hybrid model for Term 2 that will look very much like LIPI, focusing on instruction through distance tools such as Google Meet with small group support on campus for those who need it, but allowing students to remain on campus for a full day rather than the 2 hour limit. This hybrid model is through the Fire Exemption provided to Phoenix-Talent Schools, our approving district and our physical campus location.

Our most conservative timeline, excluding an Executive Order, would be a Term2 and 3 LIPI style hybrid (through April 8, 2020) returning to a more typical Hybrid model with all students on campus twice each week by Term 4 (November 10, 2020) if Community COVID-19 Metrics are met.

The remainder of this operational blueprint is not applicable to schools operating a Comprehensive Distance Learning Model.

ESSENTIAL REQUIREMENTS FOR HYBRID / ON-SITE OPERATIONAL BLUEPRINT

This section must be completed by any school that is providing instruction through On-Site or Hybrid Instructional Models.

Schools providing Comprehensive Distance Learning Instructional Models do not need to complete this section unless the school is implementing the Limited In-Person Instruction provision under the Comprehensive Distance Learning guidance.



0. Health Metrics for Returning to In-Person Instruction

OPERATING WITHIN THE GENERAL METRICS

- The school meets eligibility for the "Safe Harbor Clause" as they were operating with in-person instruction in compliance with previous metrics, including under any prior exceptions. *Unless operating under an exception in section 0d of the **Ready Schools, Safe Learners** guidance, if the school is located in a county with metrics in the "Distance Learning" column of the metrics chart, then the school must transition to distance learning by January 4, 2021.*
- The school currently meets the General Metrics to successfully reopen for in-person instruction in an On-Site or Hybrid (On-Site and Distance Learning) model. *If this box cannot yet be checked, the school must return to Comprehensive Distance Learning but may be able to provide some in-person instruction through the exceptions noted below.*

EXCEPTIONS FOR SPECIFIC IN-PERSON INSTRUCTION WHERE REQUIRED CONDITIONS ARE MET

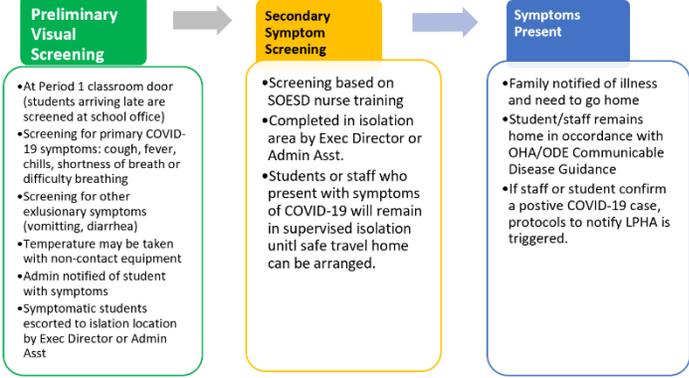
- The school currently meets the criteria required to provide limited in-person instruction (LIPI) for specific groups of students (see section 0d(1) of the **Ready Schools, Safe Learners** guidance).
- The school is small and remote (enrollment ≤ 75) and the LPHA has established that the school currently meets the criteria required for small remote schools (see section 0d(2) of the **Ready Schools, Safe Learners** guidance).
- The school currently meets the conditions required for to provide in-person instruction under the low population density, large population county exception (see section 0d(3) of the **Ready Schools, Safe Learners** guidance).
- The school is eligible for an emergency waiver for in-person instruction due to the impact of wildfires (see section 0d(4) of the **Ready Schools, Safe Learners** guidance).



1. Public Health Protocols

1a. COMMUNICABLE DISEASE MANAGEMENT PLAN FOR COVID-19

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Implement measures to limit the spread of COVID-19 within the school setting. <input checked="" type="checkbox"/> Update written Communicable Disease Management Plan to specifically address the prevention of the spread of COVID-19. Examples are located in the Oregon School Nurses Association (OSNA) COVID-19 Toolkit. <input checked="" type="checkbox"/> Designate a person at each school to establish, implement and enforce physical distancing requirements, consistent with this guidance and other guidance from OHA. <input checked="" type="checkbox"/> Include names of the LPHA staff, school nurses, and other medical experts who provided support and resources to the district/school policies and plans. Review relevant local, state, and national evidence to inform plan. <input checked="" type="checkbox"/> Process and procedures established to train all staff in sections 1 - 3 of the <i>Ready Schools, Safe Learners</i> guidance. Consider conducting the training virtually, or, if in-person, ensure physical distancing is maintained to the maximum extent possible. <input checked="" type="checkbox"/> Protocol to notify the local public health authority (LPHA Directory by County) of any confirmed COVID-19 cases among students or staff. <input checked="" type="checkbox"/> Plans for systematic disinfection of classrooms, offices, bathrooms and activity areas. <input checked="" type="checkbox"/> Process to report to the LPHA any cluster of any illness among staff or students. <input checked="" type="checkbox"/> Protocol to cooperate with the LPHA recommendations. <input checked="" type="checkbox"/> Provide all logs and information to the LPHA in a timely manner. <input checked="" type="checkbox"/> Protocol for screening students and staff for symptoms (see section 1f of the <i>Ready Schools, Safe Learners</i> guidance). <input checked="" type="checkbox"/> Protocol to isolate any ill or exposed persons from physical contact with others. <input checked="" type="checkbox"/> Protocol for communicating potential COVID-19 cases to the school community and other stakeholders (see section 1e of the <i>Ready Schools, Safe Learners</i> guidance). <input checked="" type="checkbox"/> Create a system for maintaining daily logs for each student/cohort for the purposes of contact tracing. This system needs to be made in consultation with a school/district nurse or an LPHA official. Sample logs are available as a part of the Oregon School Nurses Association COVID-19 Toolkit. <ul style="list-style-type: none"> • If a student(s) is part of a stable cohort (a group of students that are consistently in contact with each other or in multiple cohort groups) that conform to the requirements of cohorting (see section 1d of the <i>Ready Schools, Safe Learners</i> guidance), the daily log may be maintained for the cohort. • If a student(s) is not part of a stable cohort, then an individual student log must be maintained. <input checked="" type="checkbox"/> Required components of individual daily student/cohort logs include: <ul style="list-style-type: none"> • Child's name • Drop off/pick up time • Parent/guardian name and emergency contact information 	<p>The following measures will be taken in the context of our Limited-In-Person (LIPI) or Hybrid instruction</p> <p>General measures taken</p> <ul style="list-style-type: none"> • Policies JHCC(R), GBEB(R), and EBC_EBCA are approved and reviewed periodically by the ATI school board, and have been updated to reflect measures in relation to COVID-19 • Sufficient space is allocated for each student to allow for physical distancing of 6ft (35 sq ft per person) • All staff, students, visitors are required to wear a face mask while indoors, and while outdoors where it is not possible to maintain 6ft physical distancing, or as currently directed by state or local mandates. <p>LINK TO ATI COMMUNICABLE DISEASE MGMT PLAN Includes specific steps and protocols required in Ready Schools, Safe Learners Guidance Section 1. All protocols related to distancing, cleaning, notifications, are consistent with any people on campus.</p> <p>Physical Distancing Coordinator: Summer Brandon</p> <p>LPHA: Bonnie Simpson, simpsobl@jacksoncounty.org District: Tiffanie Lambert in collaboration with LaClinica Phoenix-Talent Schools Nurse: Carrie McDonald carrie.mcdonald@phoenix.k12.or.us LaClinica Nurse: Rebecca Holmes rholmes@laclinicahealth.org LaClinica Mental Health: Daniel Jansen djansen@laclinicahealth.org SOESD Nursing Services: Tina Talamantes (onboarding school nurse) tina_talamantes@soesd.k12.or.us</p> <p>We will hold a staff training session specifically focused on our Communicable Disease Management Plan, which addresses requirements of sections 1-3 of guidance during staff prep August 2020. Continued training is supported through staff meetings every other week to allow communicating and practicing updated requirements.</p> <p>Communicable Disease Communication Protocol : includes communication of confirmed COVID-19 cases or cluster of illness to LPHA and follow up actions, which will be based on the LPHA recommendations.</p> <p>Our school uses BlackBoard messaging connected to PowerSchool, ClassTag connected to Google Classroom, and a digital newsletter to facilitate rapid communication with families, staff, community partners and volunteers of ATI. Additionally we are prepared to rapidly update confirmed positive cases through our website and social media (Facebook, Instagram, Snapchat)</p> <p>COVID-19 School Exclusion Chart provided by ODE will be followed and use to communicate with families how ATI determines if a student needs to stay at home.</p> <p>Cleaning Protocols</p>

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> All staff (including itinerant staff, district staff, substitutes, and guest teachers) names and phone numbers who interact with a stable cohort or individual student <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Protocol to record/keep daily logs to be used for contact tracing for a minimum of four weeks to assist the LPHA as needed. <input checked="" type="checkbox"/> Process to ensure that all itinerant and all district staff (maintenance, administrative, delivery, nutrition, and any other staff) who move between buildings keep a log or calendar with a running four-week history of their time in each school building and who they were in contact with at each site. <input checked="" type="checkbox"/> Process to ensure that the school reports to and consults with the LPHA regarding cleaning and possible classroom or program closure if anyone who has entered school is diagnosed with COVID-19. <input checked="" type="checkbox"/> Designate a staff member and process to ensure that the school provides updated information regarding current instructional models and student counts and reports these data in ODE's COVID-19 Weekly School Status system. <input checked="" type="checkbox"/> Protocol to respond to potential outbreaks (see section 3 of the <i>Ready Schools, Safe Learners</i> guidance). 	<p>Sample Cohort Logs: LIPI/ LIPI style hybrid Hybrid that brings all students to campus</p> <p>Logs to be kept by Administrative Assistant (Jennifer Schnell) for no less than 4 weeks. Logs are protected Google Sheets for the daily cohort, including staff and essential visitors such as nursing or mental health staff. Daily logs will be printed and securely filed at the end of each day to ensure data is accessible and secured.</p> <p>Symptom Tracker Template</p> <p>Screening Protocol (simplified visual)</p>  <pre> graph LR A[Preliminary Visual Screening] --> B[Secondary Symptom Screening] B --> C[Symptoms Present] </pre> <p>Preliminary Visual Screening</p> <ul style="list-style-type: none"> At Period 1 classroom door (students arriving late are screened at school office) Screening for primary COVID-19 symptoms: cough, fever, chills, shortness of breath or difficulty breathing Screening for other exclusionary symptoms (vomiting, diarrhea) Temperature may be taken with non-contact equipment Admin notified of student with symptoms Symptomatic students escorted to isolation location by Exec Director or Admin Asst <p>Secondary Symptom Screening</p> <ul style="list-style-type: none"> Screening based on SOESD nurse training Completed in isolation area by Exec Director or Admin Asst. Students or staff who present with symptoms of COVID-19 will remain in supervised isolation until safe travel home can be arranged. <p>Symptoms Present</p> <ul style="list-style-type: none"> Family notified of illness and need to go home Student/staff remains home in accordance with OHA/ODE Communicable Disease Guidance If staff or student confirm a positive COVID-19 case, protocols to notify LPHA is triggered. <p>Limited in-person adjustment: Entrance screening will take place at the main office until multiple cohorts are expected on campus each day.</p> <p>Weekly ODE COVID-19 Weekly School Status report to be completed by Administrative Assistant or Executive Director no later than 4:00pm on Friday each week.</p>

1b. HIGH-RISK POPULATIONS

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Serve students in high-risk population(s) whether learning is happening through On-Site, Hybrid (partially On-Site and partially Comprehensive Distance Learning models), or Comprehensive Distance Learning models. <p>Medically Fragile, Complex and Nursing-Dependent Student Requirements</p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> All districts must account for students who have health conditions that require additional nursing services. Oregon law (ORS 336.201) defines three levels of severity related to required nursing services: <ol style="list-style-type: none"> Medically Complex: Are students who may have an unstable health condition and who may require daily professional nursing services. Medically Fragile: Are students who may have a life-threatening health condition and who may require immediate professional nursing services. Nursing-Dependent: Are students who have an unstable or life-threatening health condition and who require daily, direct, and continuous professional nursing services. 	<p>We currently have no students who require a medical safety plan created by a school nurse, but we will work with Tina Talamontes (SOESD school nurse) to create appropriate plans as the need arises.</p> <p>Our computer-based courses are aligned to state standards and able to be customized for students needing modified curriculum or accommodations. Additionally we use an adaptive diagnostic for Language Arts, Reading, and Math which generates a course of skill building tailored to the needs of specific students for individualized goal setting and progress. This allows us to create a learning experience tailored to the credit and academic needs of a student working on campus or at home.</p> <p>504 Plans have been reviewed and adapted to meet student needs as they pertain to medical needs. Adjustments to plans will be approved by a student support team consisting of the student, family, teaching staff, administration, and any other learning support staff who are included in the current plan.</p>

OHA/ODE Requirements	Hybrid/Onsite Plan
<p><input checked="" type="checkbox"/> Staff and school administrators, in partnership with school nurses, or other school health providers, should work with interdisciplinary teams to address individual student needs. The school registered nurse (RN) is responsible for nursing care provided to individual students as outlined in ODE guidance and state law:</p> <ul style="list-style-type: none"> • Communicate with parents and health care providers to determine return to school status and current needs of the student. • Coordinate and update other health services the student may be receiving in addition to nursing services. This may include speech language pathology, occupational therapy, physical therapy, as well as behavioral and mental health services. • Modify Health Management Plans, Care Plans, IEPs, or 504 or other student-level medical plans, as indicated, to address current health care considerations. • The RN practicing in the school setting should be supported to remain up to date on current guidelines and access professional support such as evidence-based resources from the Oregon School Nurses Association. • Service provision should consider health and safety as well as legal standards. • Appropriate medical-grade personal protective equipment (PPE) should be made available to nurses and other health providers. • Work with an interdisciplinary team to meet requirements of ADA and FAPE. • High-risk individuals may meet criteria for exclusion during a local health crisis. • Refer to updated state and national guidance and resources such as: <ul style="list-style-type: none"> ○ U.S. Department of Education Supplemental Fact Sheet: Addressing the Risk of COVID-19 in Preschool, Elementary and Secondary Schools While Serving Children with Disabilities from March 21, 2020. ○ ODE guidance updates for Special Education. Example from March 11, 2020. ○ OAR 581-015-2000 Special Education, requires districts to provide 'school health services and school nurse services' as part of the 'related services' in order 'to assist a child with a disability to benefit from special education.' ○ OAR 333-019-0010 Public Health: Investigation and Control of Diseases: General Powers and Responsibilities, outlines authority and responsibilities for school exclusion. 	<p>ATI will continue to provide FAPE for all enrolled students.</p> <p>Information session held throughout August and reinforced during Family Conferences will inform families about protocols to request continued Comprehensive Distance Learning due to a health risk once we transition to hybrid.</p> <ol style="list-style-type: none"> 1) Notify Team Leader of health risk & need for Comprehensive Distance Learning 2) Student support team meets within 72 hours to draft a learning plan, including a plan to transition between CDL and hybrid learning. 3) Approved plan communicated in writing to all members of the student support team, including descriptions of each member's responsibilities within the plan. 4) Approved plan is put into place and reviewed at least every 9 weeks (term) to allow for adjustment based on student progress <p>COVID-19 School Exclusion Chart provided by ODE will be followed and use to communicate with families how ATI determines if a student needs to stay at home.</p>

1c. PHYSICAL DISTANCING

OHA/ODE Requirements	Hybrid/Onsite Plan
<p><input checked="" type="checkbox"/> Establish a minimum of 35 square feet per person when determining room capacity. Calculate only with usable classroom space, understanding that desks and room set-up will require use of all space in the calculation. This also applies for professional development and staff gatherings.</p> <p><input checked="" type="checkbox"/> Support physical distancing in all daily activities and instruction, maintaining six feet between individuals to the maximum extent possible.</p>	<p>ATI staff have measured all rooms to determine allowable use:</p> <p>BAT Cave: 359 ft² (10 people) BIG Room: 868 ft² (24.8 people) Counseling 1: 71 ft² (2 people) Counseling 2: 86 ft² (2 people) Science: 483 ft² (13.8 people) Narnia: 237 ft² (6.7 people) Thing 2: 336 ft² (9.6 people)</p>

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> ☒ Minimize time standing in lines and take steps to ensure that six feet of distance between students is maintained, including marking spacing on floor, one-way traffic flow in constrained spaces, etc. ☒ Schedule modifications to limit the number of students in the building (e.g., rotating groups by days or location, staggered schedules to avoid hallway crowding and gathering). ☒ Plan for students who will need additional support in learning how to maintain physical distancing requirements. Provide instruction; don't employ punitive discipline. ☒ Staff must maintain physical distancing during all staff meetings and conferences, or consider remote web-based meetings. 	<p>Thing 1: 506 ft² (14.5 people) Math: 591 ft² (16.9 people) LA Lounge: 575 ft² (16.4 people)</p> <ul style="list-style-type: none"> • Each room will have signage posted with capacity limits based on the 35 square feet per person requirement. • Each room will establish entrance doors and exit doors to provide a one-way flow of students during transitions • Each room will only include appropriate places to work for students. Extra class furniture will be removed or packed to the side. • Virtual meetings will be utilized where possible and will be completed with physical distancing when in person • Limited in-person instructional cohort limits of 20 will be upheld, • Under the Fire Exemption for which we qualify, we will allow students to remain on campus during all instructional hours each day. • On days with multiple cohorts on campus, cohorts are spread throughout 3 buildings. Each cohort will have a dedicated space without any need to move to any other classroom or restroom space. • We will limit our campus to 3 cohorts per day to allow staff to interact with all cohorts as needed for social-emotional supports. • Once we move to a hybrid model that brings students to campus for in-person instruction 2 times each week we will create a T/Th cohort and a W/F cohort. This would result in a maximum campus wide daily student group of 60 students and a total group (including staff) maximum of 70. • Physical distancing requirements are posted throughout the site with frequent verbal reminders by staff. Additionally each classroom space has been rearranged to have approved work spaces that are physically distanced marked.

1d. COHORTING

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> ☒ Where feasible, establish stable cohorts: groups shall be no larger than can be accommodated by the space available to provide 35 square feet per person, including staff. <ul style="list-style-type: none"> • The smaller the cohort, the less risk of spreading disease. As cohort groups increase in size, the risk of spreading disease increases. ☒ Students cannot be part of any single cohort, or part of multiple cohorts that exceed a total of 100 people within the educational week. Schools must plan to limit cohort sizes to allow for efficient contact-tracing and minimal risk for exposure. Cohorts may change week-to-week, but must be stable within the educational week. ☒ Each school must have a system for daily logs to ensure contact tracing among the cohort (see section 1a of the Ready Schools, Safe Learners guidance). ☒ Minimize interaction between students in different stable cohorts (e.g., access to restrooms, activities, common areas). Provide access to All Gender/Gender Neutral restrooms. ☒ Cleaning and disinfecting surfaces (e.g., desks, door handles, etc.) must be maintained between multiple student uses, even in the same cohort. ☒ Design cohorts such that all students (including those protected under ADA and IDEA) maintain access to general education, grade-level academic content standards, and peers. ☒ Staff who interact with multiple stable cohorts must wash/sanitize their hands between interactions with different stable cohorts. 	<p>Once we move to a hybrid model that brings students to campus for in-person instruction 2 times each week we will create a T/Th cohort and a W/F cohort. This would result in a maximum campus wide daily student group of 60 students and a total group (including staff) maximum of 70.</p> <p>Individual classes with prolonged periods of time together will be groups of 12 or fewer students or as space allows given distancing requirements.</p> <p>Cohorts will be not be made based on any protected demographic. Cohort assignment may take into consideration student work schedules, Team/Advisory classes, any disciplinary actions such as no-contact orders, or other considerations that allow for full access to learning experiences and still maintain safe and personalized learning options.</p> <p>Limited In-Person instruction: Limited in person instruction will cap cohorts at 20 students. Staff will use a sign up process accessible via web or phone to allow for planning and compliance with cohort caps.</p> <ul style="list-style-type: none"> • Every instructional space allows for at least 13 people, allowing for a class of up to 12 students at a time, larger than the allowed stable cohort under limited in-person instruction.

OHA/ODE Requirements	Hybrid/Onsite Plan
	<ul style="list-style-type: none"> Each building has at least one single use restroom allowing for restroom access without changing buildings. We will limit our campus to 3 cohorts per day to allow staff to interact with all cohorts as needed for social-emotional supports. <p>Sample Cohort Logs: LIPI/ LIPI style hybrid Hybrid that brings all students to campus</p> <p>Logs to be kept by Administrative Assistant (Jennifer Schnell) for no less than 4 weeks. Logs are protected Google Sheets for the daily cohort, including staff and essential visitors such as nursing or mental health staff. Daily logs will be printed and securely filed at the end of each day to ensure data is accessible and secured.</p> <p>Cleaning Protocols indicate sanitizing between class groups even though the entire campus is a stable cohort.</p> <p>Every room is equipped with multiple hand sanitizer stations (60-90% alcohol content) to allow for hand sanitizing upon entry to a new space. Additionally 4/5 teaching spaces have a bathroom or sink with hand washing station in the classroom.</p>

1e. PUBLIC HEALTH COMMUNICATION

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Communicate to staff at the start of On-Site instruction and at periodic intervals explaining infection control measures that are being implemented to prevent spread of disease. <input checked="" type="checkbox"/> Develop protocols for communicating with students, families and staff who have come into close contact with a person who has COVID-19. <ul style="list-style-type: none"> The definition of exposure is being within 6 feet of a person who has COVID-19 for at least 15 cumulative minutes in a day. <input checked="" type="checkbox"/> Develop protocols for communicating immediately with staff, families, and the school community when a new case(s) of COVID-19 is diagnosed in students or staff members, including a description of how the school or district is responding. <input checked="" type="checkbox"/> Provide all information in languages and formats accessible to the school community. 	<p>Communicable Disease Management Plan describes measures for communicating with staff</p> <p>Communication Protocol describes the process for notification in the event of a confirmed case.</p> <p>Sample Communication to families in various languages available here, this graphic will be used in an initial Information Session with Families to help families understand when a student can come to school. Additional communication tools related to COVID-Exposure are provided by ODE in the Planning for COVID-19 Scenarios in Schools document, and we plan to utilize these.</p> <p>All staff participate in staff meetings every other week, allowing for frequent training and updating.</p>

1f. ENTRY AND SCREENING

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Direct students and staff to stay home if they, or anyone in their homes or community living spaces, have COVID-19 symptoms, or if anyone in their home or community living spaces has COVID-19. COVID-19 symptoms are as follows: <ul style="list-style-type: none"> Primary symptoms of concern: cough, fever (temperature of 100.4°F or higher) or chills, shortness of breath, difficulty breathing, or new loss of taste or smell. Note that muscle pain, headache, sore throat, diarrhea, nausea, vomiting, <i>new</i> nasal congestion, and runny nose are also symptoms often associated with COVID-19. More information about COVID-19 symptoms is available from CDC. In addition to COVID-19 symptoms, students must be excluded from school for signs of other infectious diseases, per existing school policy and protocols. See pages 9-11 of OHA/ODE Communicable Disease Guidance for Schools. Emergency signs that require immediate medical attention: <ul style="list-style-type: none"> Trouble breathing Persistent pain or pressure in the chest 	<p>Screening Protocol</p> <p>Screening happens at school point of entry as we have no unified transportation system. Staff, students, and all visitors will be screened at the front office during limited in-person instruction</p> <p>Preliminary information session and written resources will direct individuals to stay home if symptomatic and clarify when it is safe to return to campus (sample graphic)</p> <p>As staff schedule students for in-person instruction or support they are reminding students to self-screen before coming to campus and providing a list of symptoms to screen for.</p> <p>Periodic reminders to self-screen before coming to campus, and to disclose possible COVID-19 exposures to school staff go out to all staff, students, and families through ClassTag or Blackboard</p>

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> ○ New confusion or inability to awaken ○ Bluish lips or face (lighter skin); greyish lips or face (darker skin) ○ Other severe symptoms <p>☒ Screen all students and staff for symptoms on entry to bus/school every day. This can be done visually and/or with confirmation from a parent/caregiver/guardian. Staff members can self-screen and attest to their own health.</p> <ul style="list-style-type: none"> • Anyone displaying or reporting the primary symptoms of concern must be isolated (see section 1i of the Ready Schools, Safe Learners guidance) and sent home as soon as possible. See table “Planning for COVID-19 Scenarios in Schools.” • Additional guidance for nurses and health staff. <p>☒ Follow LPHA advice on restricting from school any student or staff known to have been exposed (e.g., by a household member) to COVID-19. See table “Planning for COVID-19 Scenarios in Schools.”</p> <p>☒ Staff or students with a chronic or baseline cough that has worsened or is not well-controlled with medication must be excluded from school. Do not exclude staff or students who have other symptoms that are chronic or baseline symptoms (e.g., asthma, allergies, etc.) from school.</p> <p>☒ Hand hygiene on entry to school every day: wash with soap and water for 20 seconds or use an alcohol-based hand sanitizer with 60-95% alcohol.</p>	<p>We do not provide independent bus transportation to students but our students must comply with the screening protocols used by transportation providers as communicated by those entities.</p> <p>Communication Protocol describes the process for notification in the event of a confirmed case.</p>

1g. VISITORS/VOLUNTEERS

OHA/ODE Requirements	Hybrid/Onsite Plan
<p>☒ Restrict non-essential visitors/volunteers.</p> <ul style="list-style-type: none"> • Examples of essential visitors include: DHS Child Protective Services, Law Enforcement, etc. • Examples of non-essential visitors/volunteers include: Parent Teacher Association (PTA), classroom volunteers, etc. <p>☒ Screen all visitors/volunteers for symptoms upon every entry. Restrict from school property any visitor known to have been exposed to COVID-19. See table “Planning for COVID-19 Scenarios in Schools.”</p> <p>☒ Visitors/volunteers must wash or sanitize their hands upon entry and exit.</p> <p>☒ Visitors/volunteers must maintain six-foot distancing, wear face coverings, and adhere to all other provisions of this guidance.</p>	<p>Only essential visitors will be allowed on campus. Examples: Speech therapist required for IEP services, Personal care assistant...</p> <p>All visitors enter via our main office where our Administrative Assistant facilitates our screening protocols.</p> <p>Face masks and distance requirements posted at each entrance in English & Spanish</p> <p>Hand sanitizing equipment in each room with signage to wash or sanitize hands when entering.</p>

1h. FACE COVERINGS, FACE SHIELDS, AND CLEAR PLASTIC BARRIERS

OHA/ODE Requirements	Hybrid/Onsite Plan
<p>☒ Face coverings or face shields for all staff, contractors, other service providers, visitors or volunteers following CDC guidelines for Face Coverings. Individuals may remove their face coverings while working alone in private offices. Face shields are an acceptable alternative when a person has a medical condition that prevents them from wearing a mask or face covering, when people need to see mouth and tongue motions in order to communicate, or when an individual is speaking to an audience for a short period of time and clear communication is otherwise not possible.</p> <p>☒ Face coverings or face shields for all students in grades Kindergarten and up following CDC guidelines for Face Coverings. Face shields are an acceptable alternative when a student has a medical condition that prevents them from wearing a mask or face covering, or when people need to see the student’s mouth and tongue motions in order to communicate.</p> <p>☒ Face coverings should be worn both indoors and outdoors, including during outdoor recess.</p>	<p>Face masks and distance requirements posted at each entrance in English & Spanish</p> <p>Additional masks are available in the front office and every classroom in the event that a student arrives without a face covering. Alternative face shields may be made available to a student who cannot wear a mask for a condition protected under IDEA or ADA.</p> <p>School mental health protocols allow students to take breaks to self-regulate and this will apply to students who need time without a mask. Breaks will happen outside the classroom, with more than 6ft distance between people, and within sight of staff. Alternatively the student may use an but visible empty indoor space adjacent to their classroom such as an office.</p> <p>Comprehensive Distance Learning will continue to be available to a student who has no qualifying medical condition or health risk but</p>

OHA/ODE Requirements	Hybrid/Onsite Plan
<p><input checked="" type="checkbox"/> Group mask breaks” or “full classroom mask breaks” are not allowed. If a student removes a face covering, or demonstrates a need to remove the face covering for a short-period of time:</p> <ul style="list-style-type: none"> • Provide space away from peers while the face covering is removed. In the classroom setting, an example could be a designated chair where a student can sit and take a 15 minute “sensory break;” <ul style="list-style-type: none"> ○ Students must not be left alone or unsupervised; ○ Designated area or chair must be appropriately distanced from other students and of a material that is easily wiped down for disinfection after each use; • Provide additional instructional supports to effectively wear a face covering; • Provide students adequate support to re-engage in safely wearing a face covering; • Students cannot be discriminated against or disciplined for an inability to safely wear a face covering during the school day. <p><input checked="" type="checkbox"/> Face masks for school RNs or other medical personnel when providing direct contact care and monitoring of staff/students displaying symptoms. School nurses shall also wear appropriate Personal Protective Equipment (PPE) for their role.</p> <ul style="list-style-type: none"> • Additional guidance for nurses and health staff. <p>Protections under the ADA or IDEA:</p> <p><input checked="" type="checkbox"/> If any student requires an accommodation to meet the requirement for face coverings, districts and schools must limit the student’s proximity to students and staff to the extent possible to minimize the possibility of exposure. Appropriate accommodations could include:</p> <ul style="list-style-type: none"> • Offering different types of face coverings and face shields that may meet the needs of the student. • Spaces away from peers while the face covering is removed; students must not be left alone or unsupervised. • Short periods of the educational day that do not include wearing the face covering, while following the other health strategies to reduce the spread of disease. • Additional instructional supports to effectively wear a face covering. <p><input checked="" type="checkbox"/> For students with existing medical conditions and a physician’s orders to not wear face coverings, or other health related concerns, schools/districts must not deny any in-person instruction.</p> <p><input checked="" type="checkbox"/> Schools and districts must comply with the established IEP/504 plan prior to the closure of in-person instruction in March of 2020, or the current plan in effect for the student if appropriately developed after March of 2020.</p> <ul style="list-style-type: none"> • If a student eligible for, or receiving services under a 504/IEP, cannot wear a face covering due to the nature of the disability, the school or district must: <ol style="list-style-type: none"> 1. Review the 504/IEP to ensure access to instruction in a manner comparable to what was originally established in the student’s plan including on-site instruction with accommodations or adjustments. 2. Not make placement determinations solely on the inability to wear a face covering. 3. Include updates to accommodations and modifications to support students in plans. • For students protected under ADA/IDEA, who abstain from wearing a face covering, or students whose families determine the student will not wear a face covering, the school or district must: 	<p>abstains for wearing a face covering as required by current executive order or OHA/ODE guidance.</p>

OHA/ODE Requirements	Hybrid/Onsite Plan
<ol style="list-style-type: none"> 1. Review the 504/IEP to ensure access to instruction in a manner comparable to what was originally established in the student's plan. 2. The team must determine that the disability is not prohibiting the student from meeting the requirement. <ul style="list-style-type: none"> ● If the team determines that the disability is prohibiting the student from meeting the requirement, follow the requirements for students eligible for, or receiving services under, a 504/IEP who cannot wear a face covering due to the nature of the disability, ● If a student's 504/IEP plan included supports/goals/instruction for behavior or social emotional learning, the school team must evaluate the student's plan prior to providing instruction through Comprehensive Distance Learning. 3. Hold a 504/IEP meeting to determine equitable access to educational opportunities which may include limited in-person instruction, on-site instruction with accommodations, or Comprehensive Distance Learning. <p><input checked="" type="checkbox"/> For students not currently served under an IEP or 504, districts must consider whether or not student inability to consistently wear a face covering or face shield as required is due to a disability. Ongoing inability to meet this requirement may be evidence of the need for an evaluation to determine eligibility for support under IDEA or Section 504.</p> <p><input checked="" type="checkbox"/> If a staff member requires an accommodation for the face covering or face shield requirements, districts and schools shall work to limit the staff member's proximity to students and staff to the extent possible to minimize the possibility of exposure.</p>	

1i. ISOLATION AND QUARANTINE

OHA/ODE Requirements	Hybrid/Onsite Plan
<p><input checked="" type="checkbox"/> Protocols for exclusion and isolation for sick students and staff whether identified at the time of bus pick-up, arrival to school, or at any time during the school day.</p> <p><input checked="" type="checkbox"/> Protocols for screening students, as well as exclusion and isolation protocols for sick students and staff identified at the time of arrival or during the school day.</p> <ul style="list-style-type: none"> ● Work with school nurses, health care providers, or other staff with expertise to determine necessary modifications to areas where staff/students will be isolated. If two students present COVID-19 symptoms at the same time, they must be isolated at once. If separate rooms are not available, ensure that six feet distance is maintained. Do not assume they have the same illness. ● Consider required physical arrangements to reduce risk of disease transmission. ● Plan for the needs of generally well students who need medication or routine treatment, as well as students who may show signs of illness. ● Additional guidance for nurses and health staff for providing care to students with complex needs. <p><input checked="" type="checkbox"/> Students and staff who report or develop symptoms must be isolated in a designated isolation area in the school, with adequate space and staff supervision and symptom monitoring by a school nurse, other school-based health care provider or school staff until they are able to go home. Anyone providing supervision and symptom monitoring must wear appropriate face covering or face shields.</p> <ul style="list-style-type: none"> ● School nurse and health staff in close contact with symptomatic individuals (less than 6 feet) must wear a 	<p>All isolation and quarantine protocols are the same for limited in-person and hybrid models.</p> <p>Screening protocol calls for a student showing symptoms to be escorted to our established isolation area, which is separated from the general health care area by clear plastic sheeting. This area has a dedicated outside entrance/exit allowing student access without interaction with any other people on campus. This area has multiple methods for supervision allowing for student and staff safety.</p> <p>General health care is provided in our main office in a different area so students needing to access their medication or get general care (bandage, ice) will not be exposed to symptomatic people.</p> <p>Our School Based Health Clinic will open in January and will be staffed two days per week. During those times the nurse in the clinic will monitor symptoms. Outside of those times symptomatic students will be supervised by staff trained by a school nurse or may be directed by a school nurse to access the School Based Health Clinic at an adjacent school using their isolation protocols.</p>

OHA/ODE Requirements	Hybrid/Onsite Plan
<p>medical-grade face mask. Other Personal Protective Equipment (PPE) may be needed depending on symptoms and care provided. Consult a nurse or health care professional regarding appropriate use of PPE. Any PPE used during care of a symptomatic individual must be properly removed and disposed of prior to exiting the care space.</p> <ul style="list-style-type: none"> • After removing PPE, hands shall be immediately cleaned with soap and water for at least 20 seconds. If soap and water are not available, hands can be cleaned with an alcohol-based hand sanitizer that contains 60-95% alcohol. • If able to do so safely, a symptomatic individual shall wear a face covering. • To reduce fear, anxiety, or shame related to isolation, provide a clear explanation of procedures, including use of PPE and handwashing. <ul style="list-style-type: none"> ☒ Establish procedures for safely transporting anyone who is sick to their home or to a health care facility. ☒ Staff and students who are ill must stay home from school and must be sent home if they become ill at school, particularly if they have COVID-19 symptoms. Refer to table in "Planning for COVID-19 Scenarios in Schools." ☒ Involve school nurses, School Based Health Centers, or staff with related experience (Occupational or Physical Therapists) in development of protocols and assessment of symptoms (where staffing exists). ☒ Record and monitor the students and staff being isolated or sent home for the LPHA review. 	



2. Facilities and School Operations

Some activities and areas will have a higher risk for spread (e.g., band, choir, science labs, locker rooms). When engaging in these activities within the school setting, schools will need to consider additional physical distancing or conduct the activities outside (where feasible). Additionally, schools should consider sharing explicit risk statements for instructional and extra-curricular activities requiring additional considerations (see section 5f of the **Ready Schools, Safe Learners** guidance).

2a. ENROLLMENT

(Note: Section 2a does not apply to private schools.)

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> ☒ Enroll all students (including foreign exchange students) following the standard Oregon Department of Education guidelines. ☒ The temporary suspension of the 10-day drop rule does not change the rules for the initial enrollment date for students: <ul style="list-style-type: none"> • The ADM enrollment date for a student is the first day of the student's actual attendance. • A student with fewer than 10 days of absence at the beginning of the school year may be counted in membership prior to the first day of attendance, but not prior to the first calendar day of the school year. • If a student does not attend during the first 10 session days of school, the student's ADM enrollment date must reflect the student's actual first day of attendance. • Students who were anticipated to be enrolled, but who do not attend at any time must not be enrolled and submitted in ADM. 	<p>Enrollment at ATI remains open in accordance with our charter.</p> <p>Administrative Asst will ensure that 10 drop rules are followed based on current guidelines issued by ODE at the time a student reaches 10 days of non-attendance.</p> <p>Attendance will be taken daily in accordance with current guidance and may be accomplished through virtual class attendance, individual check-in, accessing student work platforms (Edmentum, Screencastify), two way communication (text, phone, email, video call), submission of work (Google Classroom, email) or other point of contact made available. Attendance will be tracked daily through PowerSchool (our SIS).</p>

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> <input checked="" type="checkbox"/> If a student has stopped attending for 10 or more days, districts must continue to try to engage the student. At a minimum, districts must attempt to contact these students and their families weekly to either encourage attendance or receive confirmation that the student has transferred or has withdrawn from school. This includes students who were scheduled to start the school year, but who have not yet attended. <input checked="" type="checkbox"/> When enrolling a student from another school, schools must request documentation from the prior school within 10 days of enrollment per OAR 581-021-0255 to make all parties aware of the transfer. Documentation obtained directly from the family does not relieve the school of this responsibility. After receiving documentation from another school that a student has enrolled, drop that student from your roll. <input checked="" type="checkbox"/> Design attendance policies to account for students who do not attend in-person due to student or family health and safety concerns. <input checked="" type="checkbox"/> When a student has a pre-excused absence or COVID-19 absence, the school district must reach out to offer support at least weekly until the student has resumed their education. <input checked="" type="checkbox"/> When a student is absent beyond 10 days and meets the criteria for continued enrollment due to the temporary suspension of the 10 day drop rule, continue to count them as absent for those days and include those days in your Cumulative ADM reporting. 	

2b. ATTENDANCE

(Note: Section 2b does not apply to private schools.)

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> <input type="checkbox"/> Grades K-5 (self-contained): Attendance must be taken at least once per day for all students enrolled in school, regardless of the instructional model (On-Site, Hybrid, Comprehensive Distance Learning, online schools). <input checked="" type="checkbox"/> Grades 6-12 (individual subject): Attendance must be taken at least once for each scheduled class that day for all students enrolled in school, regardless of the instructional model (On-Site, Hybrid, Comprehensive Distance Learning, online schools). <input checked="" type="checkbox"/> Alternative Programs: Some students are reported in ADM as enrolled in a non-standard program (such as tutorial time), with hours of instruction rather than days present and days absent. Attendance must be taken at least once for each scheduled interaction with each student, so that local systems can track the student's attendance and engagement. Reported hours of instruction continue to be those hours in which the student was present. <input checked="" type="checkbox"/> Online schools that previously followed a two check-in per week attendance process must follow the Comprehensive Distance Learning requirements for checking and reporting attendance. <input checked="" type="checkbox"/> Provide families with clear and concise descriptions of student attendance and participation expectations as well as family involvement expectations that take into consideration the home environment, caregiver's work schedule, and mental/physical health. 	<p>Information sessions will be held throughout August and early September to ensure that families understand the expectations of attendance. Additionally, written expectations will be shared via newsletter, phone call, website and or mail, and will be reinforced through social media. Finally, ongoing messages regarding the value of attendance will be shared by Team Leaders (Advisors), and attendance initiatives will continue to be adapted to encourage engagement.</p> <p>Attendance will be taken daily in accordance with current guidance and may be accomplished through virtual class attendance, individual check-in, accessing student work platforms (Edmentum, Screencastify), two way communication (text, phone, email, video call), ClassTag, submission of work (Google Classroom, email), participation in limited in-person instruction, or other point of contact made available. Attendance will be tracked daily through PowerSchool (our SIS).</p> <p>Families, staff, and students can all view daily attendance through PowerSchool. Families receive daily messaging through Blackboard to notify them if their student was marked absent for one or more classes.</p>

2c. TECHNOLOGY

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Update procedures for district-owned or school-owned devices to match cleaning requirements (see section 2d of the Ready Schools, Safe Learners guidance). <input checked="" type="checkbox"/> Procedures for return, inventory, updating, and redistributing district-owned devices must meet physical distancing requirements. 	<p>Purchase of additional Chromebooks will allow 1:1 device access in both CDL and Hybrid models.</p> <p>1:1 device assignment on campus limits contact with multiple students in a day and allows for cleaning at check-out and check-in.</p>

OHA/ODE Requirements	Hybrid/Onsite Plan
	Off-campus CIPA compliant filtering is installed in each student's account and is applied when a student uses a school provided device.

2d. SCHOOL SPECIFIC FUNCTIONS/FACILITY FEATURES

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> ☒ Handwashing: All people on campus shall be advised and encouraged to frequently wash their hands or use hand sanitizer. ☒ Equipment: Develop and use sanitizing protocols for all equipment used by more than one individual or purchase equipment for individual use. ☒ Events: Cancel, modify, or postpone field trips, assemblies, athletic events, practices, special performances, school-wide parent meetings and other large gatherings to meet requirements for physical distancing. ☒ Transitions/Hallways: Limit transitions to the extent possible. Create hallway procedures to promote physical distancing and minimize gatherings. ☒ Personal Property: Establish policies for personal property being brought to school (e.g., refillable water bottles, school supplies, headphones/earbuds, cell phones, books, instruments, etc.). If personal items are brought to school, they must be labeled prior to entering school and use shall be limited to the item owner. 	<p>Applicable for any person participating in Limited In-Person or hybrid instruction</p> <ul style="list-style-type: none"> ● Handwashing: signs with healthy habits, including face masks, hand hygiene, physical distancing, and staying home are posted throughout campus and in every restroom. 4/5 classrooms have restrooms attached that allow for handwashing. Every classroom is equipped with multiple hand sanitizing stations. At the onset of Hybrid learning, students and staff will be trained to either wash or sanitize their hands upon entering a room. All students and staff will be encouraged to wash hands before meals and after using common equipment. ● Equipment: cleaning protocols Supplies will be assigned and stored at work stations rather than class bins. Materials that must be shared (lab equipment) will be sanitized between users. ● Events: All events will be limited to virtual events or limited in-person attendance based on need. Any in person event such as student support meeting will require attendees to wear face masks and maintain physical distancing. ● Transitions/Hallways: One way directional signs and plans established where feasible. <p>Personal Property: Personal items must be stored away from others and labeled. Students and staff will be encouraged to bring a water bottle to facilitate closure of water fountains.</p>

2e. ARRIVAL AND DISMISSAL

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> ☒ Physical distancing, stable cohorts, square footage, and cleaning requirements must be maintained during arrival and dismissal procedures. ☒ Create schedule(s) and communicate staggered arrival and/or dismissal times. ☒ Assign students or cohorts to an entrance; assign staff member(s) to conduct visual screenings (see section 1f of the Ready Schools, Safe Learners guidance). ☒ Ensure accurate sign-in/sign-out protocols to help facilitate contact tracing by the LPHA. Sign-in procedures are not a replacement for entrance and screening requirements. Students entering school after arrival times must be screened for the primary symptoms of concern. <ul style="list-style-type: none"> ● Eliminate shared pen and paper sign-in/sign-out sheets. ● Ensure hand sanitizer is available if signing children in or out on an electronic device. ☒ Ensure alcohol-based hand sanitizer (with 60-95% alcohol) dispensers are easily accessible near all entry doors and other high-traffic areas. Establish and clearly communicate procedures for keeping caregiver drop-off/pick-up as brief as possible. 	<p>Arrival and Dismissal plans and Entry Screening Protocols combine to ensure that students and staff stay physically distanced and only enter if they are asymptomatic.</p> <p>For limited in-person instruction of 1 cohort all students, staff and visitors will be screened at the front office and all contact tracing logs (google spreadsheet) will be kept by the Admin Asst in the main office.</p> <p>Additional cohorts will be assigned an alternative point of entry and the staff facilitating that limited in-person or hybrid instruction is responsible for entrance screening.</p> <p>Only essential volunteers will be allowed on campus, but sign in systems will be completed by the Administrative Assistant during check-in to eliminate the need for each person to touch a sign-in sheet.</p> <p>Wall mounted hand sanitizing stations and at least one mobile hand sanitizing spray bottle are present in each classroom. Mobile spray bottles are present in every room including office spaces.</p>

2f. CLASSROOMS/REPURPOSED LEARNING SPACES

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> ☒ Seating: Rearrange student desks and other seat spaces so that staff and students' physical bodies are six feet apart to the maximum extent possible while also maintaining 35 square feet per person; assign seating so students are in the same seat at all times. ☒ Materials: Avoid sharing of community supplies when possible (e.g., scissors, pencils, etc.). Clean these items frequently. Provide hand sanitizer and tissues for use by students and staff. ☒ Handwashing: Remind students (with signage and regular verbal reminders from staff) of the utmost importance of hand hygiene and respiratory etiquette. Respiratory etiquette means covering coughs and sneezes with an elbow or a tissue. Tissues shall be disposed of in a garbage can, then hands washed or sanitized immediately. <ul style="list-style-type: none"> • Wash hands with soap and water for 20 seconds or use an alcohol-based hand sanitizer with 60-95% alcohol. 	<ul style="list-style-type: none"> • Seating: Each room will only include appropriate places to work for students. Extra class furniture will be removed or packed to the side and marked as off limits. • Materials: cleaning protocols Supplies will be assigned and stored at work stations rather than class bins. Materials that must be shared (lab equipment) will be sanitized between users. • Handwashing: signs with healthy habits, including face coverings, hand hygiene, physical distancing, and staying home are posted throughout campus and in every restroom. 4/5 classrooms have restrooms attached that allow for handwashing. Every classroom is equipped with multiple hand sanitizing stations. At the onset of Hybrid learning, students and staff will be trained to either wash or sanitize their hands upon entering a room. All students and staff will be encouraged to wash hands before meals and after using common equipment.

2g. PLAYGROUNDS, FIELDS, RECESS, BREAKS, AND RESTROOMS

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> ☒ Keep school playgrounds closed to the general public until park playground equipment and benches reopen in the community (see Oregon Health Authority's Specific Guidance for Outdoor Recreation Organizations). ☒ After using the restroom students must wash hands with soap and water for 20 seconds. Soap must be made available to students and staff. ☒ Before and after using playground equipment, students must wash hands with soap and water for 20 seconds <u>or</u> use an alcohol-based hand sanitizer with 60-95% alcohol. ☒ Designate playground and shared equipment solely for the use of one cohort at a time. Outdoor playground structures require normal routine cleaning and do not require disinfection. Shared equipment (balls, jump ropes, etc.) should be cleaned and disinfected at least daily in accordance with CDC guidance. ☒ Cleaning requirements must be maintained (see section 2j of the <i>Ready Schools, Safe Learners</i> guidance). ☒ Maintain physical distancing requirements, stable cohorts, and square footage requirements. ☒ Provide signage and restrict access to outdoor equipment (including sports equipment, etc.). ☒ Design recess activities that allow for physical distancing and maintenance of stable cohorts. ☒ Clean all outdoor equipment at least daily or between use as much as possible in accordance with CDC guidance. ☒ Limit staff rooms, common staff lunch areas, elevators and workspaces to single person usage at a time, maintaining six feet of distance between adults. 	<p>We do not have a playground or climbing equipment, but will take breaks outside as class groups as needed and will have staff assigned to our basketball court to ensure physical distancing during breaks.</p> <p>Staff facilitating outside break time are responsible for sanitizing equipment (basketball, football) with provided spray hand sanitizer. All used equipment will be sanitized at the end of use by one stable cohort before the next cohort has access to the same materials.</p> <p>Staff work spaces are already classrooms, with access to a copier and other resources in a large room. Staff preps are dispersed so that only one teacher has a prep at a time. Staff are allowed to work from home during CDL, LIPI, or our LIPI style Hybrid instruction provided that they are able to meet the requirements of their duties from that location. If staff work from school they are required to follow all distancing, mask, and sanitizing protocols as though we were in a hybrid model requiring everyone on campus each week.</p>

2h. MEAL SERVICE/NUTRITION

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> ☒ Include meal services/nutrition staff in planning for school reentry. ☒ Prohibit self-service buffet-style meals. ☒ Prohibit sharing of food and drinks among students and/or staff. ☒ At designated meal or snack times, students may remove their face coverings to eat or drink but must maintain six feet of physical distance from others, and must put face coverings back on after finishing the meal or snack. 	<p>All meals/nutrition are provided in partnership with Phoenix-Talent Schools. Cleaning the grab & go distribution location is the responsibility of the PTS nutrition staff if meals are served on site at ATI.</p> <p>In the event that meals needed to be served on site, we have provided a space that allows for a one-direction flow for a grab and go style</p>

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> ☒ Staff serving meals and students interacting with staff at mealtimes must wear face coverings (see section 1h of the Ready Schools, Safe Learners guidance). ☒ Students must wash hands with soap and water for 20 seconds <u>or</u> use an alcohol-based hand sanitizer with 60-95% alcohol before meals and shall be encouraged to do so after. ☒ Appropriate daily cleaning of meal items (e.g., plates, utensils, transport items). ☒ Cleaning and sanitizing of meal touch-points and meal counting system between stable cohorts. ☒ Adequate cleaning and disinfection of tables between meal periods. ☒ Since staff must remove their face coverings during eating and drinking, staff must eat snacks and meals independently, and not in staff rooms when other people are present. Consider staggering times for staff breaks, to prevent congregation in shared spaces. 	<p>breakfast and lunch distribution. Students may sit outside or in the big room at physically distanced pre-designated spaces. Available lunch spaces are supervised by staff to ensure physical distancing and appropriate cleaning after the meal.</p> <p>A lunch meal will be provided for every student on campus to allow students to stay on campus and limit exposure to new pathogens during the day.</p> <p>Hand sanitizer will be made available adjacent to the food grab and go location but students will be encouraged to wash hands.</p>

2i. TRANSPORTATION

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> ☒ Include transportation departments (and associated contracted providers, if used) in planning for return to service. ☒ Buses are cleaned frequently. Conduct targeted cleanings between routes, with a focus on disinfecting frequently touched surfaces of the bus (see section 2j of the Ready Schools, Safe Learners guidance). ☒ Staff must use hand sanitizer (containing between 60-95% alcohol) in between helping each child and when getting on and off the vehicle. Gloves are not recommended; hand sanitizer is strongly preferred. If hand sanitizer is not available, disposable gloves can be used and must be changed to a new pair before helping each child. ☒ Develop protocol for loading/unloading that includes visual screening for students exhibiting symptoms and logs for contact-tracing. This must be done at the time of arrival and departure. <ul style="list-style-type: none"> • If a student displays COVID-19 symptoms, provide a face covering (unless they are already wearing one) and keep six feet away from others. Continue transporting the student. <ul style="list-style-type: none"> ○ The symptomatic student shall be seated in the first row of the bus during transportation, and multiple windows must be opened to allow for fresh air circulation, if feasible. ○ The symptomatic student shall leave the bus first. After all students exit the bus, the seat and surrounding surfaces must be cleaned and disinfected. • If arriving at school, notify staff to begin isolation measures. <ul style="list-style-type: none"> ○ If transporting for dismissal and the student displays an onset of symptoms, notify the school. ☒ Consult with parents/guardians of students who may require additional support (e.g., students who experience a disability and require specialized transportation as a related service) to appropriately provide service. ☒ Drivers must wear masks or face coverings while driving, unless the mask or face covering interferes with the driver's vision (e.g., fogging of eyeglasses). Drivers must wear face coverings when not actively driving and operating the bus, including while students are entering or exiting the vehicle. A face shield may be an acceptable alternative, as stated in Section 1h of the Ready Schools, Safe Learners guidance. ☒ Inform parents/guardians of practical changes to transportation service (i.e., physical distancing at bus stops and while 	<p>ATI provides a RVTD bus pass for all students and currently all students arrive by public transportation, personal vehicle or walking.</p> <p>ATI students are allowed to use PTS school bus transportation in accordance with our charter.</p> <p>Any student using RVTD or PTS bus services are expected to follow the protocols created and communicated by those organizations.</p>

OHA/ODE Requirements	Hybrid/Onsite Plan
<p>loading/unloading, potential for increased route time due to additional precautions, sanitizing practices, and face coverings).</p> <p><input checked="" type="checkbox"/> Face coverings or face shields for all students in grades Kindergarten and up following CDC guidelines applying the guidance in section 1h of the <i>Ready Schools, Safe Learners</i> guidance to transportation settings.</p>	

2j. CLEANING, DISINFECTION, AND VENTILATION

OHA/ODE Requirements	Hybrid/Onsite Plan
<p><input checked="" type="checkbox"/> Clean, sanitize, and disinfect frequently touched surfaces (e.g. door handles, sink handles, drinking fountains, transport vehicles) and shared objects (e.g., toys, games, art supplies) between uses multiple times per day. Maintain clean and disinfected (CDC guidance) environments, including classrooms, cafeteria settings and restrooms.</p> <p><input checked="" type="checkbox"/> Outdoor playground structures require normal routine cleaning and do not require disinfection. Shared equipment should be cleaned and disinfected at least daily in accordance with CDC guidance. Apply disinfectants safely and correctly following labeling direction as specified by the manufacturer. Keep these products away from students.</p> <p><input checked="" type="checkbox"/> To reduce the risk of asthma, choose disinfectant products on the EPA List N with asthma-safer ingredients (e.g. hydrogen peroxide, citric acid, or lactic acid) and avoid products that mix these with asthma-causing ingredients like peroxyacetic acid, sodium hypochlorite (bleach), or quaternary ammonium compounds.</p> <p><input checked="" type="checkbox"/> Schools with HVAC systems must evaluate the system to minimize indoor air recirculation (thus maximizing fresh outdoor air) to the extent possible. Schools that do not have mechanical ventilation systems shall, to the extent possible, increase natural ventilation by opening windows and interior doors before students arrive and after students leave, and while students are present. Do not prop open doors that can pose a safety or security risk to students and staff (e.g., exterior doors and fire doors that must remain closed).</p> <p><input checked="" type="checkbox"/> Consider running ventilation systems continuously and changing the filters more frequently. Do <u>not</u> use fans if they pose a safety or health risk, such as increasing exposure to pollen/allergies or exacerbating asthma symptoms. Consider using window fans or box fans positioned in open windows to blow fresh outdoor air into the classroom via one window, and indoor air out of the classroom via another window. Fans must not be used in rooms with closed windows and doors, as this does not allow for fresh air to circulate.</p> <p><input checked="" type="checkbox"/> Consider the need for increased ventilation in areas where students with special health care needs receive medication or treatments.</p> <p><input checked="" type="checkbox"/> Facilities must be cleaned and disinfected at least daily to prevent transmission of the virus from surfaces (see CDC's guidance on disinfecting public spaces).</p> <p><input checked="" type="checkbox"/> Consider modification or enhancement of building ventilation where feasible (see CDC's guidance on ventilation and filtration and American Society of Heating, Refrigerating, and Air-Conditioning Engineers' guidance).</p> <p><input checked="" type="checkbox"/> Clean, sanitize, and disinfect frequently touched surfaces (e.g. door handles, sink handles, drinking fountains, transport vehicles) and shared objects (e.g., toys, games, art supplies) between uses multiple times per day. Maintain clean and disinfected (CDC guidance) environments, including classrooms, cafeteria settings and restrooms.</p>	<p>Our Cleaning Protocol describes increased cleaning in accordance with OHA/ODE guidance.</p> <p>Cleaning protocols will apply to any day that staff are on campus for work or students are on campus for limited in-person instruction.</p>

2k. HEALTH SERVICES

OHA/ODE Requirements	Hybrid/Onsite Plan
<input checked="" type="checkbox"/> OAR 581-022-2220 Health Services, requires districts to “maintain a prevention-oriented health services program for all students” including space to isolate sick students and services for students with special health care needs. While OAR 581-022-2220 does not apply to private schools, private schools must provide a space to isolate sick students and provide services for students with special health care needs. <input checked="" type="checkbox"/> Licensed, experienced health staff should be included on teams to determine district health service priorities. Collaborate with health professionals such as school nurses; SBHC staff; mental and behavioral health providers; dental providers; physical, occupational, speech, and respiratory therapists; and School Based Health Centers (SBHC).	<p>A symptom isolation area has been established and separated from general health support space by plastic sheeting.</p> <p>School nursing (health directives, plans, training) provided by SOESD contracted nurse Tina Talamantes.</p> <p>School Based Health Clinic Services provided by LaClinica. Our isolation area was created in partnership with LaClinica supervisor.</p> <p>All services provided in relation to an IEP are coordinated through Phoenix Talent Schools.</p>

2l. BOARDING SCHOOLS AND RESIDENTIAL PROGRAMS ONLY

OHA/ODE Requirements	Hybrid/Onsite Plan
<input type="checkbox"/> Provide specific plan details and adjustments in Operational Blueprints that address staff and student safety, which includes how you will approach: <ul style="list-style-type: none"> • Contact tracing • The intersection of cohort designs in residential settings (by wing or common restrooms) with cohort designs in the instructional settings. The same cohorting parameter limiting total cohort size to 100 people applies. • Quarantine of exposed staff or students • Isolation of infected staff or students • Communication and designation of where the “household” or “family unit” applies to your residents and staff <input type="checkbox"/> Review and take into consideration CDC guidance for shared or congregate housing: <ul style="list-style-type: none"> • Not allow more than two students to share a residential dorm room unless alternative housing arrangements are impossible • Ensure at least 64 square feet of room space per resident • Reduce overall residential density to ensure sufficient space for the isolation of sick or potentially infected individuals, as necessary; • Configure common spaces to maximize physical distancing; • Provide enhanced cleaning; • Establish plans for the containment and isolation of on-campus cases, including consideration of PPE, food delivery, and bathroom needs. <p>Exception</p> <input type="checkbox"/> They have a current and complete RSSL Blueprint and are complying with Sections 1-3 of the Ready Schools, Safe Learners guidance and any other applicable sections, including Section 2L of the Ready Schools, Safe Learners guidance. <input type="checkbox"/> The school maintains a fully-closed residential campus (no non-essential visitors allowed), and normal day school operations are only offered remotely through distance learning. <input type="checkbox"/> There have been no confirmed cases of COVID-19 among school staff or students in the past 14 days. <input type="checkbox"/> Less than 10% of staff, employees, or contracts (in total) are traveling to or from campus. Staff in this designation will: <ul style="list-style-type: none"> • Limit travel to essential functions. • Carefully monitor their own health daily and avoid coming to campus at any potential symptom of COVID-19. <input type="checkbox"/> Any boarding students newly arriving to campus will either:	<p>We do not offer a residential program</p>

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> Complete a quarantine at home for 14 days (or current CDC recommended time period) prior to traveling to the school, OR Quarantine on campus for 14 days (or current CDC recommended time period). <input type="checkbox"/> Student transportation off-campus is limited to medical care.	

2m. SCHOOL EMERGENCY PROCEDURES AND DRILLS

OHA/ODE Requirements	Hybrid/Onsite Plan
<input checked="" type="checkbox"/> In accordance with ORS 336.071 and OAR 581-022-2225 all schools (including those operating a Comprehensive Distance Learning model) are required to instruct students on emergency procedures. Schools that operate an On-Site or Hybrid model need to instruct and practice drills on emergency procedures so that students and staff can respond to emergencies. <ul style="list-style-type: none"> At least 30 minutes in each school month must be used to instruct students on the emergency procedures for fires, earthquakes (including tsunami drills in appropriate zones), and safety threats. Fire drills must be conducted monthly. Earthquake drills (including tsunami drills and instruction for schools in a tsunami hazard zone) must be conducted two times a year. Safety threats including procedures related to lockdown, lockout, shelter in place and evacuation and other appropriate actions to take when there is a threat to safety must be conducted two times a year. <input checked="" type="checkbox"/> Drills can and should be carried out <u>as close as possible</u> to the procedures that would be used in an actual emergency. For example, a fire drill must be carried out with the same alerts and same routes as normal. If appropriate and practicable, COVID-19 physical distancing measures can be implemented, but only if they do not compromise the drill. <input checked="" type="checkbox"/> When or if physical distancing must be compromised, drills must be completed in less than 15 minutes. <input checked="" type="checkbox"/> Drills shall not be practiced unless they can be practiced correctly. <input checked="" type="checkbox"/> Train staff on safety drills prior to students arriving on the first day on campus in hybrid or face-to-face engagement. <input checked="" type="checkbox"/> If on a hybrid schedule, conduct multiple drills each month to ensure that all cohorts of students have opportunities to participate in drills (i.e., schedule on different cohort days throughout the year). <input checked="" type="checkbox"/> Students must wash hands with soap and water for 20 seconds or use an alcohol-based hand sanitizer with 60-95% alcohol after a drill is complete.	<p>Emergency procedures for students are outlined in our Student Handbook, which will be sent home to each student at the beginning of the year to allow all students, even newly enrolled students to</p> <p>Evacuation routes and emergency procedures are posted in each classroom for use during limited in-person and hybrid instruction.</p> <p>Each "Team" will review emergency procedures for at least 30 minutes each month during their daily team meetings for the duration of CDL/LIPI and Hybrid instruction so that students will be familiar with the procedures and be prepared for in-person practice upon return to campus. Additionally any student who attends limited in-person instruction on campus will quickly review applicable emergency procedures with their teacher.</p> <p>Fire drills will be conducted as scheduled with whoever is in the building on the designated days. Days are selected 30-60 days in advance to allow for planning and still provide the ability to respond to school needs. Scheduled fire/evacuation drills: Aug 27 (staff training), Sept 16 2020.</p> <p>Drills are typically completed in less than 10 minutes, but any drill that requires students to shelter in place in a way that compromises physical distancing will be completed in less than 15 minutes.</p>

2n. SUPPORTING STUDENTS WHO ARE DYSREGULATED, ESCALATED, AND/OR EXHIBITING SELF-REGULATORY CHALLENGES

OHA/ODE Requirements	Hybrid/Onsite Plan
<input checked="" type="checkbox"/> Utilize the components of Collaborative Problem Solving or a similar framework to continually provide instruction and skill-building/training related to the student's demonstrated lagging skills. <input checked="" type="checkbox"/> Take proactive/preventative steps to reduce antecedent events and triggers within the school environment. <input checked="" type="checkbox"/> Be proactive in planning for known behavioral escalations (e.g., self-harm, spitting, scratching, biting, eloping, failure to maintain physical distance). Adjust antecedents where possible to minimize student and staff dysregulation. Recognize that there could be new and different antecedents and setting events with the additional requirements and expectations for the 2020-21 school year.	<p>Many students enroll at ATI specifically for this support, which is a hallmark of care here. Self-regulation and the neuroscience behind trauma based reactions and recovery are taught in Team, a daily class. These lessons are based on Positive Discipline training.</p> <p>Each student is assigned a Team Leader, a teacher who can help that student manage difficult moments, build life skills, and set goals for improvement over time. Students may access their team leader at any time on campus to have a space to self-regulate, and they may work with their team leader to make a personalized plan for success. Personalized plans may include any accommodation allowed by Oregon law and deemed safe and appropriate by the student's</p>

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> ☒ Establish a proactive plan for daily routines designed to build self-regulation skills; self-regulation skill-building sessions can be short (5-10 minutes), and should take place at times when the student is regulated and/or is not demonstrating challenging behaviors. ☒ Ensure all staff are trained to support de-escalation, provide lagging skill instruction, and implement alternatives to restraint and seclusion. ☒ Ensure that staff are trained in effective, evidence-based methods for developing and maintaining their own level of self-regulation and resilience to enable them to remain calm and able to support struggling students as well as colleagues. ☒ Plan for the impact of behavior mitigation strategies on public health and safety requirements: <ul style="list-style-type: none"> • Student elopes from area <ul style="list-style-type: none"> ○ If staff need to intervene for student safety, staff should: <ul style="list-style-type: none"> ● Use empathetic and calming verbal interactions (i.e. “This seems hard right now. Help me understand... How can I help?”) to attempt to re-regulate the student without physical intervention. ● Use the least restrictive interventions possible to maintain physical safety for the student and staff. ● Wash hands after a close interaction. ● Note the interaction on the appropriate contact log. ○ *If unexpected interaction with other stable cohorts occurs, those contacts must be noted in the appropriate contact logs. • Student engages in behavior that requires them to be isolated from peers and results in a room clear. <ul style="list-style-type: none"> ○ If students leave the classroom: <ul style="list-style-type: none"> ● Preplan for a clean and safe alternative space that maintains physical safety for the student and staff ● Ensure physical distancing and separation occur, to the maximum extent possible. ● Use the least restrictive interventions possible to maintain physical safety for the student and staff. ● Wash hands after a close interaction. ● Note the interaction on the appropriate contact log. ○ *If unexpected interaction with other stable cohorts occurs, those contacts must be noted in the appropriate contact logs. • Student engages in physically aggressive behaviors that preclude the possibility of maintaining physical distance and/or require physical de-escalation or intervention techniques other than restraint or seclusion (e.g., hitting, biting, spitting, kicking, self-injurious behavior). <ul style="list-style-type: none"> ○ If staff need to intervene for student safety, staff should: <ul style="list-style-type: none"> ● Maintain student dignity throughout and following the incident. ● Use empathetic and calming verbal interactions (i.e. “This seems hard right now. Help me understand... How can I help?”) to attempt to re-regulate the student without physical intervention. ● Use the least restrictive interventions possible to maintain physical safety for the student and staff ● Wash hands after a close interaction. ● Note the interaction on the appropriate contact log. <p>*If unexpected interaction with other stable cohorts occurs, those contacts must be noted in the appropriate contact logs.</p> ☒ Ensure that spaces that are unexpectedly used to deescalate behaviors are appropriately cleaned and sanitized after use before the introduction of other stable cohorts to that space.	<p>support team (student, family, team leader, ATI staff, support persons such as therapists or skills coaches). Safe spaces to retreat may be personalized, but staff have identified an outdoor gazebo and indoor classroom “Narnia” as two primary spaces that would limit interaction with others for health and safety considerations.</p> <p>Limited in-person instruction and LIPI style hybrid will allow for access to a team leader or secondary staff by limiting the number of cohorts on campus to three or fewer in any given day.</p> <p>Our staff participate in ongoing training in de-escalation and Positive Discipline and we use systems such as class meetings and agreements (vs contracts) to proactively set expectations and make adjustments as concerns arise.</p> <p>Students who struggle to return to safe self-regulation after several attempts may be equipped to work from an alternative location such as a team leader’s classroom or home for the remainder of the day to allow time for recovery and adjustment. This scenario is always followed up by a call home by the team leader to make plans for return.</p> <p>Limited in-person instruction is optional and a student will be allowed to attempt resetting (self-regulating) as usual, and allowed to return home in the event that they are not able to work calmly on campus. Procedures are already in place for a home-based reset, which include a team leader or designee agreeing on a plan for safe travel home approved by a guardian before a student leaves campus.</p> <p>Our full time Qualified Mental Health Professional will consult with staff to provide additional situation specific support, and will offer counseling, mediation, and other services through in-person and telehealth modes.</p>

2o. PROTECTIVE PHYSICAL INTERVENTION

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> ☒ Reusable Personal Protective Equipment (PPE) must be cleaned and disinfected following the manufacturer’s recommendation, after every episode of physical intervention (see section 2j. Cleaning, Disinfection, and Ventilation in the <i>Ready Schools, Safe Learners</i> guidance). Single-use disposable PPE must not be re-used. 	<p>All staff provide their own PPE if it is reusable. Any reusable PPE is placed into a wash bin at the end of the day it is used to be washed on site.</p> <p>Single use PPE is provided at school for anyone arriving without a mask</p>



3. Response to Outbreak

3a. PREVENTION AND PLANNING

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> ☒ Review the “Planning for COVID-19 Scenarios in Schools” toolkit. ☒ Coordinate with Local Public Health Authority (LPHA) to establish communication channels related to current transmission level. 	<p>Communicable Disease Management Plan describes prevention and planning</p> <p>Communication Protocol describes the actions taken to notify LPHA in response to confirmed or suspected cases.</p> <p>Emergency communication to ATI families and stakeholders will be completed through email & text based notifications via BlackBoard.</p>

3b. RESPONSE

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> ☒ Review and utilize the “Planning for COVID-19 Scenarios in Schools” toolkit. ☒ Ensure continuous services and implement Comprehensive Distance Learning. ☒ Continue to provide meals for students. 	<p>Entrance Screening Protocol addresses actions in the event that a person with symptoms arrives on campus</p> <p>Per our Communication Protocols, ATI will coordinate with the Phoenix-Talent Schools COVID-19 Mitigation team to report positive cases and implement LPHS recommendations.</p> <p>ATI Executive Director will serve as a member of the mitigation team.</p> <p>All meals are provided through Phoenix-Talent Schools. To-go breakfast/lunch combo bags are made available daily at multiple sites throughout the district and at ATI for any students participating in LIPI or hybrid instruction.</p> <p>This graphic provided in the “Planning for COVID-19 Scenarios in Schools” toolkit will be posted on our website and shared with families to help families understand when students and staff may safely return to school. It will be updated as criteria for safe return are updated.</p>

3c. RECOVERY AND REENTRY

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> ☒ Review and utilize the “Planning for COVID-19 Scenarios in Schools” toolkit. ☒ Clean, sanitize, and disinfect surfaces (e.g. door handles, sink handles, drinking fountains, transport vehicles) and follow CDC guidance for classrooms, cafeteria settings, restrooms, and playgrounds. ☒ When bringing students back into On-Site or Hybrid instruction, consider smaller groups, cohorts, and rotating schedules to allow for a safe return to schools. 	<p>We began the year with Comprehensive Distance Learning and will be able to continue providing such in the event that a student requires learning at home for health and safety reasons.</p> <p>Stable daily cohorts during limited in-person instruction or LIPI style Hybrid instruction will be created through a unified sign up (google sheet) to ensure cohort sizes remain in compliance with current guidelines.</p>

OHA/ODE Requirements	Hybrid/Onsite Plan
	Cleaning Protocols ensure that spaces are cleaned at appropriate intervals and following any exposure on campus.



ASSURANCES

This section must be completed by any public school that is providing instruction through On-Site or Hybrid Instructional Models. Schools providing Comprehensive Distance Learning Instructional Models do not need to complete this section unless the school is implementing the Limited In-Person Instruction provision under the Comprehensive Distance Learning guidance. This section does not apply to private schools.

- We affirm that, in addition to meeting the requirements as outlined above, our school plan has met the collective requirements from ODE/OHA guidance related to the 2020-21 school year, including but not limited to requirements from:
 - Sections 4, 5, 6, 7, and 8 of the [Ready Schools, Safe Learners](#) guidance,
 - The [Comprehensive Distance Learning](#) guidance,
 - The [Ensuring Equity and Access: Aligning Federal and State Requirements](#) guidance, and
 - [Planning for COVID-19 Scenarios in Schools](#)

- We affirm that we cannot meet all of the collective requirements from ODE/OHA guidance related to the 2020-21 school year from:
 - Sections 4, 5, 6, 7, and 8 of the [Ready Schools, Safe Learners](#) guidance,
 - The [Comprehensive Distance Learning](#) guidance,
 - The [Ensuring Equity and Access: Aligning Federal and State Requirements](#) guidance, and
 - [Planning for COVID-19 Scenarios in Schools](#)

We will continue to work towards meeting them and have noted and addressed which requirement(s) we are unable to meet in the table titled “Assurance Compliance and Timeline” below.

-  **4. Equity**
-  **5. Instruction**
-  **6. Family, Community, Engagement**
-  **7. Mental, Social, and Emotional Health**
-  **8. Staffing and Personnel**

Assurance Compliance and Timeline

If a district/school cannot meet the requirements from the sections above, provide a plan and timeline to meet the requirement.

List Requirement(s) Not Met	Provide a Plan and Timeline to Meet Requirements <i>Include how/why the school is currently unable to meet them</i>