

*“Inspiring thoughtful individual choices in learning and growth.”*

Dear Community Member,

Thank you for your interest in supporting the learning and growth of our students through service on the Armadillo Technical Institute Board of Directors. Below you will find a list of ATI Board of Director expectations, and a list of indicators that might help you decide if now is the right time for you to commit to board service. If you are able to check off quite a few indicators (nobody checks them all as we all have different board strengths) and you can meet the board expectations we'd love to hear from you or receive your application (attached).

I encourage you to contact me with any questions you might have. I look forward to hearing from you.

Summer Brandon  
Executive Director  
[summer.brandon@armadillotech.org](mailto:summer.brandon@armadillotech.org)  
541-708-3696 (cell)

### **ATI Board Expectations**

- Attend monthly board meetings - currently held 2nd Wednesday of the month @ 5:00pm. All meetings are currently held virtually.
- Contribute to school operations each through financial contributions or service time.
- Be an ambassador for ATI in the community - speak up when you have the opportunity, speak in positive terms, being informed so that you can share accurate information.
- Complete annual training related to mandatory reporting responsibilities and sexual conduct as required by Oregon law.
- Complete a 2 year term of service, which may be extended at the board member's request.

### **Board interest indicators: *Are you ready to serve?***

- I am passionate about the mission of ATI:
- I believe all children can achieve academic excellence and demonstrate upstanding citizenship regardless of income level, demographics, family background, etc.
- I believe all children deserve a safe and welcoming environment in which to learn, and that social, emotional, personal, and interpersonal skills are an essential part of learning.
- I have a learner mindset, which helps me see the limits of my own perspective/knowledge, encourages others to contribute their skills, and allows me to make the most of new experiences.
- I am open minded and consider a variety of viewpoints to support open communication and innovation.
- I am respectful to others and seek to know more about the people I work with and impact.
- I take responsibility for outcomes and consider how I can contribute to solutions.

*(Indicators continue on next page)*

*Indicators continued:*

- I am forward thinking and make space for “out of the box” thinking that helps me find new and creative solutions.
- I am a professional with demonstrated success and experience in one or more relevant professional fields (e.g., finance, operations, education, law, human resources, marketing, fundraising, community organizing).
- I have 5 to 10 hours a month, year-round, to devote to board service.
- I can commit to being highly responsive (generally within a day or two) to emails from ATI staff and fellow board members.
- I can commit to attending board meetings (typically once a month or once every other month) and committee meetings (the same) and am willing to make a concerted effort to avoid missing meetings.
- I can commit to serving on this board for a minimum of 1 year, and could be open to serving multiple years to help the school have consistent leadership.
- I will be able to visit the school during the school day on occasion (at least annually).
- I would welcome the opportunity to serve as an ambassador for the school, telling my friends and colleagues about the school and its mission.
- I am willing to help my school raise money by connecting the school to people in my network, making a personal donation and asking others to donate, and participating in fundraising events.

*Did you check quite a few of these boxes and have a few questions?*

**Great!**

*You're ready to connect with our Executive Director to learn more before applying.*

*Are you all in and ready to apply?*

**Great!**

*Complete the application on the next page and return to [summer.brandon@armadillotech.org](mailto:summer.brandon@armadillotech.org)*

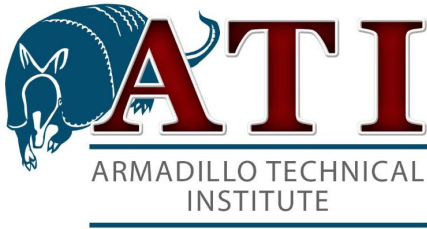
*Or*

*Armadillo Technical Institute*

*Board of Directors*

*PO Box 1560*

*Phoenix, OR 97535*



# Application

## Board of Directors

(This application is also online at [www.armadillotech.org](http://www.armadillotech.org))

*Thank you for your interest in joining the team at ATI. To help us learn about you, your interests and skills, please answer each question in detail and return to Armadillo Technical Institute along with a resume or CV.*

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Current Employer & Position (if applicable): \_\_\_\_\_

\_\_\_\_\_

Affiliations: \_\_\_\_\_

\_\_\_\_\_

Why are you interested in supporting our students through service on our Board of Directors?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

We are both a school board and a non-profit board so we focus on both governance and capacity building. What skills would you bring to our board that would support either or both portions of our board work?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*(Continued on back)*

In which areas below do you have experience or talents to contribute to our Board of Directors?  
Please check all that apply:

- |   |   |   |
|---|---|---|
| <input type="checkbox"/> Financial Management     | <input type="checkbox"/> Law                    | <input type="checkbox"/> Marketing / Media  |
| <input type="checkbox"/> Event Planning           | <input type="checkbox"/> Volunteer Coordination | <input type="checkbox"/> Construction       |
| <input type="checkbox"/> Architecture/Engineering | <input type="checkbox"/> Fundraising            | <input type="checkbox"/> Technology / IT    |
| <input type="checkbox"/> Capital Campaigns        | <input type="checkbox"/> Mental Health          | <input type="checkbox"/> Real Estate        |
| <input type="checkbox"/> Video / Photography      | <input type="checkbox"/> Graphic Design         | <input type="checkbox"/> Strategic Planning |
| <input type="checkbox"/> Other: _____             |   |   |

All members of the ATI Board of Directors will need to pass a National FBI Criminal History Background check. Do you have any concerns about passing such a screening? YES NO

What questions or concerns do you have about service on the ATI Board of Directors?

---

---

---

---

Please return to  
Armadillo Technical Institute

By Mail: PO Box 1560  
Phoenix, OR 97535

In person: 106 N Rose St  
Phoenix, OR 97535

By email: [summer.brandon@armadillotech.org](mailto:summer.brandon@armadillotech.org)