

ARMADILLO TECHNICAL INSTITUTE

School Board Meeting –5:00 pm.

December 15, 2021

Tom Sramek Jr. - Board Chairperson Aug 2019-present; Board Member since 2018

Jesse Biesanz - Board Member since August 2019

Courtney Bucolo - Board Member since 2018

Lora Phillippi - Board member since August 2020

Steve Utt - Board member since August 2020

MINUTES

- Call to Order
 - Tom Sramek Jr. called the meeting to order at 5:04 pm. Other Board members present are Jesse Biesanz, Courtney Bucolo and Lora Phillippi. Steve Utt was absent due to the storm..
 - Also Present: Executive Director Summer Brandon, Assistant Director Jen Brinson, Teacher Representative Amy Godard
- Accentuate the Positive
 - Summer, Staff is doing great.
 - Jen, Students are awesome.
 - Amy, Painting classes are great, planning a student art show.
 - Courtney, moving into the house Monday.
- Citizen Comments - Citizen Henry Bucolo, “Hi!”
- Teacher Representative Report - Amy, We just finished family conferences, good to engage with parents and get feedback on how everyone's doing. Staff was great during Summer's vacation, and worked great as a team. A student approached me about a club for making things, so we are going to start planning it this term. A club would be a good opportunity for kids who are into art to get together.
- Executive Director Report - Summer, Our Annual Report to Phoenix Talent School Board went well, we got some followup comments, including a follow up offer for support from a Board Member, it's skills and job support skills for Students, I am meeting with them this week. We got our RFP published and have received a couple of emails asking for details. In the Consent Agenda there is a Personnel Report, we have a new part time teacher, Brian Pike, to replace the one we lost in the fall. Our current enrollment is at 71, we budgeted for 72, so if we can keep building and stay over 72 for the next two semesters, we will balance out. We have six interviews after winter break, which is good as we have a couple of kids who are graduating.
- Fundraising Report Summer, we had two donations come in, one for \$1500 from an alumni for the yearbook, and another for \$800 from Colin White. We also have applied for a \$3500 grant through the American Heart Association to purchase water bottle filling stations. And students who participated in American Heart Week are eligible to apply for scholarships.
- Consent Agenda
 1. Approval of Agenda
 2. Approve Board Minutes for November Regular and December Special Meeting, 2021
 3. Personnel Report

Chairman Tom reminded Board that Finance Director [Kim DeCostais](#) retiring, Summer commented that it would be good if the Board would consider doing something for Kim in appreciation. Tom asked for Motion to Approve the Consent Agenda, Courtney moved to approve, Lora seconded the motion, all approved, none opposed.

- Action Items

1. Draft policy approval - charter required policies.

- a. Policy approval: ACB / ACB R Every Student Belongs

Tom asked for Motion to Approve the ACB / ACB R Every Student Belongs Policy, Courtney moved to approve, Lora seconded the motion, all approved, none opposed.

2. Audit is requesting a Board Member to meet virtually, can a Member do this?

Yes, Tom can do this.

3. Approve 2020 Audit for submission to PTS and Oregon State

Tom asked for Motion to Approve the 2020 Audit for submission to PTS and Oregon State, Courtney moved to approve, Steve seconded the motion, all approved, none opposed.

- Information and Discussion

- o Audit update Summer, we may get some feedback on our Audit this year, mainly due to staff changes at CPA office. Summer is taking on the position of Finance Director. .

- o Facilities Update Summer, we are in the RFP process, does the Board have any questions? No questions. The Board may need to hold an executive session to review bids prior to the January 12th meeting. Tom suggested that the Board have an executive session at regular board meeting time and then continue the public meeting immediately following.

- o Accreditation: 11/19/21, ATI has been accredited as a diploma awarding high school in Oregon for another 5 years!

- o In Person Board Meetings? Summer, The trend is for Boards to meet in person with a virtual link for the public and anyone unable to attend in person..Tom, does anyone have any thoughts? January Board meeting will be in a hybrid format.

- Next Board Meeting January 12, 2021, 5:00pm

- Tom adjourned the meeting at 5:40 pm.

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT ATI at 541-535-3287. REASONABLE ADVANCE NOTICE OF THE NEED FOR ACCOMMODATION PRIOR TO THE MEETING (48 HOURS ADVANCE NOTICE IS PREFERABLE) WILL ENABLE US TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING.