

Armadillo Technical Institute

Board of Directors Meeting

February 10, 2021

5:00 pm

MINUTES

- Call to Order: 5:06 PM

- In Attendance: Tom Sramek, Jr., Courtney Buccolo, Jesse Biesanz, Lora Phillipi, Steve Utt, Summer Brandon, Jennifer Brinson, Jennifer Schnell, Mindi Terilli

- Accentuate the Positive:
 - 2nd round of vaccinations for teachers
 - Student's coming to campus for Anchor Day 2/16 & 2/17

- Citizen Comments:

- Teacher Representative Report:
 - Bringing cornerstones of ATI culture back into school virtually
 - Ready for students to come back for in person instruction

- Executive Director Report:
 - Personnel hiring recommendations to board on March 10th meeting in order to notify staff of intention to extend contracts by March 15th
 - Operational Blueprint being updated again. In order to be open with students on site in county not recommending in person instruction, have to have method for covid testing in place at school. Health clinic in compliance right away. Limited quantity allocated for our school. Summer applying for school covid testing program for additional tests. For student or staff who become symptomatic on site in exposure situation.
 - Melisa with School Based Health Clinic helping with exclusion date for immunizations. Jennifer monitoring and contacting families.
 - Art Auction on Feb 19th at 6:00 PM. Facebook & Instagram live streaming event. Art donations auctioned as well as online auction for donated student art. Proceeds going to support art program.
 - Auction to be used as marketing strategy as well. Recruitment is tough right now. Below our normal enrollment, only at 78 right now. Only carrying about 20% of students from PTS . Missing a lot of student from our budgeting and enrollment plan, due to fires. Struggled to market in a way that is financially useful. Word of mouth has been best marketing so far.
 - Auction site is set up for donations.

- Fundraising Report:

- Consent Agenda
 1. Approval of Agenda for January 2021 - Approved
 - Motioned: Courtney Buccolo
 - Seconded: Lora Phillipi
 - Ayes: 5

- Nos: 0
- Absent: 1
- Abstained: 0

2. Approval of Minutes for January 2021 - Approved

- Motioned: Courtney Buccolo
- Seconded: Lora Phillipi
- Ayes: 5
- Nos: 0
- Absent: 1
- Abstained: 0

3. Personnel Report

- Action Items

1. Sick and Personal Time GCBDD_GDBDD G1 – **Approved with buyout provision**

- Establishing lower cap (20 hours) after the end of this school year, those that are already above cap have until the end of this school year to take leave or get paid at daily rate, or a combination of both. Anything left over at the end of the year will be paid out automatically because they can't roll it into the next year.
- If ATI is not notified that the teacher wants to be paid out or the teacher doesn't take the time off by specified date, they will lose the time.
 - Motioned: Jesse Biesanz
 - Seconded: Courtney Buccolo
 - Ayes: 5
 - Nos: 0
 - Absent: 1
 - Abstained: 0

2. All Students Belong ACB G1 – **Approved with minor text edits**

- Motioned: Courtney Buccolo
- Seconded: Steve Utt
- Ayes: 5
- Nos: 0
- Absent: 1
- Abstained: 0

3. Bias Incident Complaint Procedure ACB R D1 – **Approved with minor text edits**

- Motioned: Courtney Buccolo
- Seconded: Steve Utt
- Ayes: 5
- Nos: 0
- Absent: 1
- Abstained: 0

- Information and Discussion

1. Policy Services from OSBA

- Provides policy services with ongoing update subscription
- Board to develop policy plan over summer

- Possibly subscribe to OSBA updates
- 2. Instructional Time Exemptions
- 3. Minimum School Day IDA D1
 - Minor text edits needed
- 4. School Day ID D1
 - Minor text edits needed
- 5. School Year/School Calendar IC/ICA D1
 - Charter requires us to have calendar to district by April 1st. For the last two years we have been able to share a draft with them that has been approved in the April meeting.
 - Adjust to reflect current practice
 - Will approve School Year Calendar, if possible, no later than April board meeting.
 - Minor text edits needed
 - Board can expect to see a draft version in March to be approved in April

- Next Board Meeting March 10, 2021
- Adjournment: 6:10 PM