

ARMADILLO TECHNICAL INSTITUTE

School Board Meeting –5:00 pm.

January 12, 2022

Tom Sramek Jr. - Board Chairperson Aug 2019-present; Board Member since 2018

Jesse Biesanz - Board Member since August 2019

Courtney Bucolo - Board Member since 2018

Lora Phillippi - Board member since August 2020

Steve Utt - Board member since August 2020

MINUTES

- Call to Order
 - Tom Sramek Jr. called the meeting to order at 5:09 pm. Other Board members present are Jesse Biesanz, Steve Utt and Lora Phillippi. Courtney Bucolo was absent.
 - Also Present: Executive Director Summer Brandon, Assistant Director Jen Brinson
- Accentuate the Positive
 - Summer, ATI Staff is so adaptable! School went into distance learning, Staff did a great job pulling it all together.
 - Jen, We have two students graduating. We have 4 new students coming in.
- Citizen Comments - no citizen present
- Teacher Representative Report - Jen, Amy has Art Show planned. It is the end of Term 2, so finals are this week, students are adapting to online. One positive thing about online is that teachers can spend time one-on-one with students remotely.
- Executive Director Report - Summer, Enrollment is holding steady which is good. An emerging need is an online option for a small number of students, looking for a very part-time teacher to help with that.
- Fundraising Report - Summer, there are some funding and grant opportunities that are available that I am applying for. Also I will be talking to foundations, they may not contribute, but they can help spread the word about ATI.
- Consent Agenda
 1. Approval of Agenda
 2. Approve Board Minutes for December Board MeetingChairman Tom asked for Motion to Approve the Consent Agenda, Jessie moved to approve, Lora seconded the motion, all approved, none opposed.
- Action Items
 1. Review Bids received from RFP respondents.
 2. Updated SIA agreement approvalSummer, This is the Student Investment Account, new Grant rules
Chairman Tom asked for Motion to Approve the SIA Agreement, Lora moved to approve, Steve seconded the motion, all approved, none opposed.

- Information and Discussion
 - Audit report
 - Aria Matt, Audit Partner at KDP, There are digital copies of the Audit on drive, as well as a bound copy at ATI office. Aria gave a brief overview of the Audit.
 - Tom suggested that the Board do a quarterly review of financials in future.
 - Audit additional fees
 - Summer, An unusual situation, the Audit was done during transition time for both the CPA's office and ATI Office. This resulted in quite a bit of additional time for the Auditors and about \$15,000 in additional costs. KDP has submitted an invoice to ATI for \$4500 to cover part of the additional audit costs.
 - Jessie moved to Approve to pay the \$4500 Audit invoice, Chairman Tom asked for a second, Lora seconded the motion, all approved, none opposed.
 - Intent to award Facilities Remodel project
 - Board approved Motion in Executive Session of Intent to Accept the Ausland Group Proposal.

 - Chairman Tom reminded the board that Courtney will be resigning at the end of March. This would bring the Board to four members, so should begin looking for new Board Members.

- Next Board Meeting February 9, 2022

- Tom Adjourned the meeting at 6:07 pm

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT ATI at 541-535-3287. REASONABLE ADVANCE NOTICE OF THE NEED FOR ACCOMMODATION PRIOR TO THE MEETING (48 HOURS ADVANCE NOTICE IS PREFERABLE) WILL ENABLE US TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING.