

# Armadillo Technical Institute

## Board of Directors Meeting

June 9, 2021

5:00 pm

### MINUTES

Attendees: Tom Sramek, Jr. Jesse Biesanz Lora Phillippi Steve Utt Courtney Bucolo (present through Ausland Group presentation) Summer Brandon, Jen Brinson, Kate Miller, Kim DeCosta , Jenny O'Connor

- Call to Order: Tom called the meeting to order at 5:07 pm
- Accentuate the Positive: Tom gave yays for the wonderful graduation and congratulations to the graduates. Summer reported 20 graduates this year which is wonderful and a high number. Summer is excited to have Jenny, the new Office staff member at ATI.
- Citizen Comments: No citizens present
- Teacher Representative Report: Jen Brinson: Summer school is going great. We had 20 classes passed yesterday and another 15 today. Today a kid that was really struggling ended up graduating. Things are going well and we may have more graduates due to summer school.
- Executive Director Report: Summer: Thank you to staff and district partners, great relationships are happening there. Welcome Jenny O'Connor our new AA.
  - Ausland Group Design Proposal- Kate Miller presented the timeline and the process for hiring design and contractors to fulfill the grant requirements. She explained how the hiring process works and stated that her group was excited to help us. **She will be on-site this Friday June 18th to scope out the footprint and begin to make an initial design vision plan. The strategic planning group will discuss this more in their retreat on the 26th.** Kate left the meeting after her presentation. Courtney Bucolo also left the meeting.
- Fundraising Report: ATI was granted the \$1.3 million facilities grant. The next steps will involve reaching out to foundations to ask them to meet the state's funds. Many foundations do not want to be the first to give money, but they do want to be the superhero that comes in and makes a difference in the end. Anyone that wants to help with this work, it will be our main fundraising moving forward.
- Consent Agenda
  1. Approval of Agenda
    - Motioned: Lora Phillippi
    - Seconded: Steve Utt
    - Ayes: 4
    - Nos: 0
    - Absent: 1
    - Abstained: 0
  2. Approval of Minutes for May 2021
    - Motioned: Lora Phillippi
    - Seconded: Steve Utt
    - Ayes: 4

- Nos: 0
- Absent: 1
- Abstained: 0

3. Personnel Report We have a new Administrative Assistant. Jenny introduced herself.

- Action Items

- 2021/22 Budget Approval- Kim presented the budget and gave a brief overview of the changes. Everyone was allowed time to ask questions. Budget was motioned and approved.
  - Motioned: Steve Utt
  - Seconded: Jesse Biesanz
  - Ayes: 4
  - Nos: 0
  - Absent: 1
  - Abstained: 0
- Student Investment Account
  - Summer presented a powerpoint of the plan and budget for the SIA. Board members were given time to comment and ask questions. The SIA plan and budget was discussed, then motioned and approved. **It will now be posted on the website.**
    - Motioned: Jesse Biesanz
    - Seconded: Steve Utt
    - Ayes: 4
    - Nos: 0
    - Absent: 1
    - Abstained: 0

- Information and Discussion

- Strategic Planning Retreat
  - **Steve and Summer will create the agenda for the retreat and distribute it to attendees.**
  - **Summer will make plans for food, Steve will make scones.**
  - **Steve will email directions to his house.**
  - Dress WARM in the morning, it is chilly at 5000 ft.
- Van Designs
  - Summer asked if anyone had any additional ideas for van designs. No one did. **Summer will submit the designs to Sign Guys and bring back ideas to the board.**
- Recruitment for new Board Members
  - **We are on the hunt for new board members, everyone was asked to find some great people to join our board.**

- Next Board Meeting July 14, 2021 5 pm virtual meeting

- Adjournment Tom adjourned the meeting at 6:31 pm.