

ARMADILLO TECHNICAL INSTITUTE

School Board Meeting –5:00 pm.

November 10, 2021

MINUTES

- Call to Order
 - Tom Sramek Jr. called the meeting to order at 5:02 pm. Other Board members present Jesse Biesanz, Steve Utt, Lora Phillippi.
 - Also Present: Executive Director Summer Brandon, Assistant Director Jen Brinson, Teacher Representative Amy Godard

- Accentuate the Positive
 - Jesse, Glad to be here.
 - Summer, We have some new students from Ashland and Medford, & a few from Phoenix which is nice as we don't usually get a lot of kids from Phoenix.
 - Jen, Two more from Phoenix at today's orientation.
 - Tom, Gateway Project launching so students and families are starting to come back. Good that we are getting more students and good to be getting rain as well.

- Citizen Comments - No citizens present.

- Teacher Representative Report: Amy, Transitioning into a new term always requires extra labor from teachers, it's a lot of work but totally worth it. The systems in place at ATI and that everyone works as a team really pays off. I also want to give a shout out to Stephanie - it's made all the difference to have a reliable person in the office. Now that Stephanie is here it feels so much better. Tom asked how it is to have all the students back full time? Amy, it's slightly chaotic with all the different needs of the students, but the kids have a lot of positive feedback. It's like going back to normal.

- Executive Director Report: Summer, I too appreciate Stephanie being on board and getting all the details done. Enrollment is still pretty low, suffering as many schools are from students not attending, and losing them to 10 day drop. We have rack cards to put out in places to attract new students. We plan to make "business cards" for students to hand out to other students. We have Accreditation coming up next week as well as the Annual District Report. Staff recently had Training in Positive Discipline, this also helps in seeing the strengths of the students and building relationships with them as well as helping with problem solving.

- Fundraising Report: Nothing to report.

- Consent Agenda
 - Approval of Agenda
 - Approve Board Minutes for August, September, and October, 2021
 - Tom asked for Motion to Approve Consent Agenda, which includes Agenda and Minutes for three months, Steve Utt moved to Approve, Lora Seconded the Motion. None opposed.

- Action Items
 1. Draft policy approval - charter required policies.
 - a. EB - Safety Program

- b. EBB - Integrated Pest Management Program
- c. GBK / KGC **Prohibited Use, Distribution or Sale of Tobacco Products and Inhalant Delivery Systems Policy**
- d. GCDA/GDDA - **Criminal Records Checks/Fingerprinting Policy**
- e. GBEBA - **Staff - HIV, AIDS and HBV Policy**

Tom asked for Motion to approve all of the above policies, these have all been reviewed by the Board. Steve Utt moved to Approve, Lora Seconded the Motion. None opposed.

2. Board Meeting December, to reschedule to December 15 due to Summer vacation?

Tom, no objections to move December Board Meeting to December 15th so that Summer can attend.

- Information and Discussion

- Audit update - Summer, The audit is progressing, but know that the CPA that has worked on our audits for years has retired. The team at the CPA office is new to our audit so just a bit slower than usual. Tom, My recollection is that the Board needs to approve the audit. Summer, Yes, the Board approves and we then submit to State & District.
- Policy Review: ACB / ACB R Every Student Belongs Summer, this is a policy that the Board approved during the summer, the State has updated the Policy to include hate symbols.
- Facilities Update - Summer, Ausland & I met with Phoenix City Planning reviewer, a pre application meeting - a couple of things that need to be addressed, storm water runoff and parking. One step closer to meeting with the Planning Commission. Tom asked about progress with Church and parking. Summer has met the Pastor, he will take a proposal to the Church Board for approval of ATI parking. Summer recommended that the Board discuss at some point what is a reasonable amount to pay the Church for parking. Tom asked about the ATI mortgage, Summer hopes that after remodel plans are approved, then we can ask foundations for funding to pay off the mortgage.
- Accreditation Interview, Nov. 17, 12:30 pm, 30 minutes - Board Members are requested to attend. (Online Meeting) Summer, Thank you Board member for responding. Cognia is approaching ATI as a High Performing School that has been accredited for a long time.
- In Person meetings? Summer, Some Boards are meeting in person. It is the Board's decision to decide if we want to meet in person. Tom, Members can let me know their comfort level and preference. Perhaps resume in person or hybrid meetings in January.

- Next Board Meeting December 15, 2021

- Policy approval: ACB / ACB R Every Student Belongs

- Tom adjourned the meeting at 6:00 pm.

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT ATI at 541-535-3287. REASONABLE ADVANCE NOTICE OF THE NEED FOR ACCOMMODATION PRIOR TO THE MEETING (48 HOURS ADVANCE NOTICE IS PREFERABLE) WILL ENABLE US TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING.