

Armadillo Technical Institute Board of Directors  
 Motions and Action Items/*Motion passes*

MINUTES

DATE 9/9/15

5:30 PM

ATI

MEETING CALLED BY	ATI Board
FACILITATOR	Jeff Johnson (JJ)
NOTE TAKER	Jennifer Brinson (JJB)
BOARD ATTENDEES	Dempsey Haller (DH), Ben Bergreen (BB), Jerry Nordahl (JN), Lyla Heigl (LH)
OTHER ATTENDEES	Jeff Johnson (JJ), Kim De Costa (KD) Jennifer Brinson (JJB) Mandy Engler (ME)
COMMITTEE REPRESENTATION	Technology: JB Development/PR: ME Budget: KD Facilities: JJ
NEXT MEETING	September 9, 2015 5:30pm

AGENDA

- I. Call to Order – 5:36 p.m.
- II. Consent Agenda – 5:35 p.m.
  1. Approval of Minutes: Regular Board Meeting [6.10.15] *Motion passes* \_\_\_\_\_
  2. Approval of Agenda [9.9.15] *Motion passes* \_\_\_\_\_
  3. Committee Reports *Motion passes* \_\_\_\_\_
- III. Action Items – 5:45 p.m.
- IV. 1. Update contact information for conflict resolution. Lyla Heigl (541) 621-2268 will be the contact. *Motion passes* \_\_\_\_\_
- V. Information and Discussion 6:00 p.m.
- VI. 1. HB 3045-relating to funding for Public Charter Schools: Districts receive more money under this bill. Public charter school may apply for any grants available to school districts. \_\_\_\_\_
- VII. Additional Agenda Items –
- VIII. 1. NA \_\_\_\_\_
- IX. Accentuate the Positive – 6:21 p.m JJB reads “accentuate the positive” from staff meeting notes. \_\_\_\_\_
- X. Announcements - 6:23 p.m.
- XI. 1. Update on audit (KD) audit is in the process. CPA is in pre-audit phase. \_\_\_\_\_
- XII. 2. New admin assistant (KD) Our current administrative assistant is resigning. We have hired a new assistant Rachael Christianson \_\_\_\_\_
- XIII. 3. Request to look over the “annual adjenda” document created last year at the next board meeting (BB) \_\_\_\_\_
- XIV. 4. Reminder to evaluate Kim DeCosta in director position (KD) \_\_\_\_\_

XV. 5. Should we have an open house for PTS board? (JJ) Everyone agrees yes. (BB) suggested it be before a PTS board meeting. Jeff will plan. \_\_\_\_\_

XVI. Adjournment – 6:42 p.m. Motion passes \_\_\_\_\_  
Signature of Board Chairman \_\_\_\_\_

Committee Reports

**Budget:** Present projected start for attendance (92)

Budgeted (103)

Review of the Budget

- Items to the 15-16 budget
  - Discussion about carryover funds
    - Our CPA provides us with the amount after all bills are paid and audit is complete.
    - Goal is carry-over ~\$50,000/yr for emergency funds
- 340 Line items for travel
  - 342 vs. 341: (JV) What is that line item “Out of District” = travel out of PTS District
- Refinancing 2018
  - When is that window open? Gives us an opportunity to pursue before the change in PERS reconfiguration.
- PERS is going to reconfigure how reports are made for 2017 - changing their method of calculation which will affect how we look on paper. Stewart, from M.Piels office (auditors) will attend a board meeting to explain the changes.
- Audit is in process. Awaiting completion of pre-audit work by our CPA.
- Line item 413 spent a large portion due to most of the work being done over the summer.
- 322: Bulk of the repairs done this summer:
  - Renovate the duplex (103B)
  - Renovation of the media room
  - Wireless tech
  - Renovation of Media Room for new Spanish teacher

**Technology:** New server setup is functioning nominally. Spanish room now has a projector. JV has six new Chromebooks, and there are now six more in the intake room. Jesse is close to getting eight Chromebooks from the YES Grant.

**Facilities:** After a grueling process of updating the technology and other facilities over the summer, we are planning for the next breaks. One project that is a concern is the framing of the trusses in the main building. Another is to finish that flooring in the assistance room. Added beautification surrounding the buildings with bark chips, and a long term (next summer goal) is a heating/cooling solution for the intake/assistance rooms. Funding is an issue and we're looking into it.

**PR:** The committee met to establish our goals for the year. 1) Help increase enrollment, 2) Facilities overhaul campaign - Jesse met with Andrea Childreth, who is willing to consult with us and donate her assistant's time when needed (think social media campaigns), and she suggested that we figure out what we want and create a 1pg proposal to present to potential

donors. The PR team will be partnering with the Facilities committee to create a plan to create our dream school buildings. This will ideally carry on the work that Jeff and Jesse started last year with the Rogue Climate group; 3) Community presence - Jesse started a Twitter account to keep students and parents updated on school activities, we are also interested in being in the Harvest Festival.

**IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT (Jeff Johnson at 541-890-2523). REASONABLE ADVANCE NOTICE OF THE NEED FOR ACCOMMODATION PRIOR TO THE MEETING (48 HOURS ADVANCE NOTICE IS PREFERABLE) WILL ENABLE US TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING**

